

Board of Trustees Meeting, February 20, 2018

MINUTES OF MEETING February 20, 2018

The regular meeting of the Board of Trustees of Bayshore Gardens Park and Recreation District was called to order by the Chairman Maynard Boyce at 7:00 p.m. and was followed by the Pledge of Allegiance.

Notice of the meeting was posted in the January Bayshore Banner.

Roll Call: Barbara Susdorf, Sharon Denson, Steve Watkins, Dan Rawlinson, Maynard Boyce, Debbie Korell, Terry Zimmerly and Jim Couey.

A quorum was established.

Present: Jodie Lawman, Don Gassie, Suzanna Young, Richard Nelson, Lenny Cichewicz, Allan Riga, Barbara Greenberg.

Maynard made a motion to approve the January 2018 minutes, Jim seconded, **MOTION CARRIES**

Jim made a MOTION to approve the January 2018 financials, Terry seconded. **MOTION PASSED.**

The Ringling School of Art was requested to take part in a design challenge for redecorating our recreation hall. Three (3) presentations were given with various designs by the student teams. The designs will now be voted upon by Bayshore residents with the winner receiving a \$500 gift check.

Trey Scott of Mauldin & Jenkins, Certified Public Accountants who do our annual audit was present to review the 2017 audit of the District and share the findings. No irregularities or misstatements were found nor were any significant audit findings noted. The audit was done in accordance with Government Auditing Standards which requires the issue of a report on consideration of internal control over financial, contracts and grant agreements and other matters. Such a report was issued by Mauldin & Jenkins.

Mark Kincaid of Coastal Engineering advised the Board that market conditions are not ideal at this time to proceed with the boat ramp due to elevated prices as a result of hurricane Irma. Mark proceeded with examples of jobs that his firm had estimated per the project and requested real number bids from contractors. The bids were two to three times the engineering estimate due to product cost. He recommends that we postpone the ramp project for another two to three months until contractor prices level off. Material costs post hurricane Irma are still elevated due to demand. The District may want to consider dredging the marina which may be more cost effective at this time.

TREASURER: Terry Zimmerly

Terry presented the Budget for the next fiscal year and has proposed a \$10 increase in the assessment for the coming year. Terry made a MOTION to approve the budget increase, Debbie seconded, MOTION CARRIES. The Budget can go to print.

MANGERS REPORT: Jodie Lawman

Jodie reported that Quick Books has been set up to generate payroll taxes and submitted electronically. Discrepancies noted in Quick Books have been corrected with accounts credited properly. Prior office policy was to charge fees and back out the tax. This an uncommon practice and should be the item plus tax. The Board has recommended we begin charging the fee plus tax going forward. Duplicate coverage was noted on insurance policies with one policy cancelled. The office has been upgraded with Office 365 and the computers networked for more efficiency. Two residents have requested ongoing hall rentals for weekly events with consideration on monthly pricing. These rentals will be discussed at the committee meeting. The pool repairs were discussed and two estimates presented. A third estimate from Waterclub was not forwarded as of this date after several phone requests. The underlying delamination needs to be repaired before tiles are replaced or this cracking will continue. The marina chair, dockmaster and I met and discussed marina matters. We have proposed an open-ended contract for boat slip holders which may be terminated upon a thirty (30) day notice by either party. It will be the slip holder's responsibility to keep updated insurance and registration with the office. Credits have been issued to some trailer holders for double billing. Trailer stickers are now used for parking in the coordinating spaces. We will now be using Fifth Third Bank.

HOA: Dan Rawlinson

The first meeting was a potato supper that went well. We had the "Breakfast of Champions" with the Board of Trustees with approximately 30 attendees. Eight (8) new associates have signed up. Next meeting we will have a soup potluck and that is the second Thursday of the month, March 8th. Next breakfast will be pancakes and sausage and that is on the second Saturday, March 10th. Dan suggested that we send Holly a thank you letter for all her hard work putting together the Ringling Design challenge. The Board agreed we need to express our gratitude. **Next meeting will be March 8th, 2017 at 7:00 pm.**

CRIME WATCH: Steve Watkins

The next attic sale is coming up on March 24th. Tables are selling fast and there are still some **spaces** left for outside. Sellers can get into the hall on Friday March 23rd for set-up between 5:00 p.m. and 8:00 p.m. Sale hours on Saturday are 8:00 a.m. to 2:00 p.m. **Next meeting will be March 13th, 2017 at 7:00 pm.**

RESTORE BAYSHORE: Suzanna Young

The meeting was cancelled this past month due to Suzanna unable to attend. The Town Hall meeting was well attended. She is in the process of working on the question and answer to be printed in the Banner this month and next. Suzanna requested storage room for Restore Bayshore to store their items for the attic sale. The County is working on getting bids for sidewalks in our neighborhood. We are waiting on notice as to the progress and dates. **Next Meeting will be March 12th, 2018 at 5:30 pm.**

BUDGET & FINANCE: Terry Zimmerly.

Terry stated that there is nothing new to report this month. **Next meeting will be March 28th, 2018 at 7:00 p.m.**

WEB/BANNER: Jim Couey

Jim reports nothing new this month. Lenny and Steve have been actively selling ads for the Banner using Lenny's 5 page Sales Blitz customer handout and have done well. Lenny has offered his services in moving forward with activities and new functions for the residents of Bayshore. Debbie suggested we bring Lenny's ideas regarding the Banner to a committee meeting. **Next meeting will be March 28th, 2018 at 7:00 p.m.**

MARINA: Debbie Korell

Debbie stated that there is no new business for the marina. **Next meeting will be March 14th, 2018 at 7:00 pm.**

HOUSE & GROUNDS: Steve Watkins. Steve suggested that we put the Design Challenge posters up, have the community vote on them and a winner will be selected. **Next meeting will be March 28th, 2018 at 7:00 pm.**

PERSONNEL & SALARY: Dan Rawlinson. Nothing new to report. The reviews of maintenance personal and raises were already discussed in the mangers report. **Next meeting will be March 28th, 2018 at 7:00 pm.**

POLICIES & PROCEDURES: Sharon Denson. Meeting dates have been published in the Bradenton Herald so the Board can meet. **Committee meetings will be the first and second Wednesdays of the month at 7:00 p.m.**

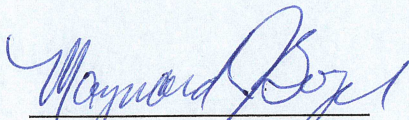
OLD BUSINESS: No old business.

NEW BUSINESS: The Annual Budget Meeting is Friday, April 27th, 2018 at 7pm. We must have this meeting every year so that our homeowners can vote on the budget.

Next Board meeting is **March 20th, 2018 at 7:00 pm.** The committee meetings will be **March 7th at 7pm and March 14th at 7:00 p.m.** The general workshop meeting (which was called the Board "committee meeting") will be **March 28th at 7:00 p.m.**

Maynard made a motion to adjourn, Debbie seconded. Meeting adjourned at 9:17 pm.

Respectfully submitted
Jodie Lawman



Chairman, Maynard Boyce