

HOUSE AND GROUNDS COMMITTEE CHARGE

A record shall be kept of all meetings of the board of trustees and in such meetings, a concurrence of the majority of said trustees shall be necessary to any affirmative action taken by the board. Said trustees may adopt such rules and readations, not inconsistent with any portion of this act, or chapters 189 and 418, Florida Statutes, as they may deem necessary or convenient in and about the transaction of the business of the board and in carrying out the provisions of this act. Notwithstanding any provisions to the

Bayshore Gardens being a Park and Recreation District created a HOUSE AND GROUNDS committee to be chaired by a Trustee. Members of the Committee shall be appointed by the Chairman of the Board of Trustees at a Board of Trustee Meeting. Trustee Committee Chairman may bring forward candidates for appointment to the committee


The committee shall create a mission statement and submit to the Board for approval. The committee shall determine the budgeting I needs of the District and submit a budget to the Board of Trustees for approval. This is a fact finding committee only.

The Committee shall meet in the Recreation Center. The meeting must be properly noticed in the Bradenton Herald and the Official website; dates should appear in the Banner when possible. The agenda must be submitted to the office at least 8 days prior to the meeting and minutes must be taken and submitted to the District. The agenda must be posted on the official website for the district. The committee has no authority to enter into agreements for the District.

The committee is charged with the following duties and responsibilities:

1. Survey the needs of the District facilities and report to Board in a noticed meeting
2. Present proposals to the Board for the correction of deficiencies.
3. Obtain bids for the projects that will need approval according to Board Policy
4. Notify the District office and the Chairman of the Board of any situations that require immediate attention.
5. Problems that can be repaired by our employees should be reported to the District office to be put on the work list unless of an urgent nature.

Residents are encouraged to volunteer for this committee and may come forward at any meeting for appointment to this committee. Everyone is welcome to attend.

Approved 3/19/19 

Revised _____

Effective 3/19/19