

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday; July 28, 2021 @ 7:00 P.M.

1. Call to Order
2. Roll Call
3. Pledge to Flag
4. Approval of Minutes: 6/23/21 BOT Meeting & 7/14/21 BOT Work Session Meeting
5. Treasurer's Report
6. District Office Manager's Report
7. Trustee Committee Reports:
 - Recreation Committee (Belle)
 - i. Agenda Motion - Belle - Pool Parties
 - Marina Committee (Morris)
 - i. Agenda Motion - Morris - Slip Increase Non-Residents
 - ii. Agenda Motion - Morris - Slip Increase Non-Residents Homeowners
 - iii. Agenda Motion - Morris - Slip Increase Residents
 - Policy & Procedure Committee (Melanie)
 - i. Agenda Motion - Melanie - Revision of Marina Work Area Contract 1005WAC
 - ii. Agenda Motion - Melanie - Marina Work Area Request Form 1005FR
 - iii. Agenda Motion - Melanie - Marina Work Area Waiting List 1005WL
 - Personnel & Salaries Committee (Terry)
 - i. Agenda Motion - Terry - Personnel Raise
 - ii. Agenda Motion - Terry - Personnel Raise
8. Agenda Motion - Dan - Annual Pool Fob
9. Agenda Motion - Terry - Increase Hall Rate
10. Agenda Motion - Steve - Remove All Signs
11. Agenda Motion - Barbara G. - Preschool Sprinkle Garden
12. Agenda Motion - Barbara G. - Review District Insurance Policy
13. Additional Items as Needed

(Resident comments agenda item 3 minutes)

14. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Baysshore Gardens Park & Recreation District Profit & Loss Budget Performance

June 2021

Ordinary Income/Expense	Jun 21	Budget	Oct '20 - Jun 21	YTD Budget	Annual Budget
Income					
4000 · Assessments					
4005 · Property Tax	24,951.64	42,369.00	500,652.15	381,321.00	508,428.00
4006 · Commission fees	-748.55	-1,143.41	-15,019.56	-10,290.77	-13,721.00
4007 · Excess fees (Excess commission fees)	0.00		3,821.35		
Total 4000 · Assessments	24,203.09	41,225.59	489,453.94	371,030.23	494,707.00
4100 · Rent					
4111 · Screen Room Rental	50.00	83.33	750.00	750.01	1,000.00
4120 · Hall Rentals	1,775.00	1,666.67	13,149.76	14,999.99	20,000.00
4150 · Marina Rentals					
4151 · Slip Rental					
4152 · Resident slip rentals	850.81	3,008.33	37,824.90	27,075.01	36,100.00
4153 · Non Resident slip rentals	0.00	7,850.00	98,155.96	70,650.00	94,200.00
4155 · Short Term Slip Rental	0.00		0.00	0.00	0.00
4158 · Homeowner-Non Resident	0.00	391.67	4,051.54	3,524.99	4,700.00
Total 4151 · Slip Rental	850.81	11,250.00	140,032.40	101,250.00	135,000.00
4154 · Small Boat Area	96.00	33.33	2,016.00	300.01	400.00
4156 · Trailer Space Rental	0.00	383.33	3,545.58	3,450.01	4,600.00
4157 · Gate Keys	130.00	646.67	7,980.00	5,819.99	7,760.00
4805 · late fees	0.00		0.00	0.00	0.00
4825 · Work Area/Pressure Washer	20.00		400.00	0.00	0.00
Total 4150 · Marina Rentals	1,096.81	12,313.33	153,973.98	110,820.01	147,760.00
Total 4100 · Rent	2,921.81	14,063.33	167,873.74	126,570.01	168,760.00
4300 · Pool					
4360 · Pool FOB	270.00		1,090.00		
Total 4300 · Pool	270.00		1,090.00		
4500 · Publications					
4530 · Banner - Classified Ads	5.00		5.00	0.00	0.00
Total 4500 · Publications	5.00		5.00	0.00	0.00
4600 · Interest Income (Interest Income)	49.14	83.33	483.78	750.01	1,000.00
4700 · Recreation Income					

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

June 2021

	Jun 21	Budget	Oct '20 - Jun 21	YTD Budget	Annual Budget
4745 · Swim Team - Barracudas	0.00		48.00		
4700 · Recreation Income - Other	0.00		900.00		
Total 4700 · Recreation Income	0.00		948.00		
4800 · Miscellaneous Income					
4802 · Office Services	0.45		41.95		
4815 · Insurance Refunds	0.00		0.00		
4830 · Over/Short	0.00		-0.27		
4800 · Miscellaneous Income - Other	0.00	17.33	11.20	156.01	208.00
Total 4800 · Miscellaneous Income	0.45	17.33	52.88	156.01	208.00
Total Income	27,449.49	55,389.58	659,907.34	498,506.26	664,675.00
Gross Profit	27,449.49	55,389.58	659,907.34	498,506.26	664,675.00
Expense					
5000 · Administration Expenses					
5100 · Wages, Taxes and Fees					
5120 · Wages - Administration	2,640.00	4,583.33	25,820.00	41,250.01	55,000.00
5130 · Wages - Maintenance	8,975.50	9,602.50	82,801.76	86,422.50	115,230.00
5132 · Wages - Dockmaster	1,400.00	700.00	6,300.00	6,300.00	8,400.00
5133 · Marina Project Manager	0.00		0.00	0.00	0.00
5135 · Wages - Pool	4,248.54	4,500.00	15,739.11	40,500.00	54,000.00
5170 · Health Insurance Compensation	300.00	583.33	2,850.00	5,250.01	7,000.00
5210 · FICA-941 Taxes	1,290.12	1,500.00	10,160.06	13,500.00	18,000.00
5215 · Unemployment Taxes	34.62	50.00	3,117.92	450.00	600.00
5450 · Cell Phone	0.00		0.00	0.00	0.00
5610 · Accounting Fees	700.00	1,133.33	7,400.00	10,200.01	13,600.00
6080 · Travel Mileage	0.00	41.67	0.00	374.99	500.00
Total 5100 · Wages, Taxes and Fees	19,588.78	22,694.16	154,188.85	204,247.52	272,330.00
Total 5000 · Administration Expenses	19,588.78	22,694.16	154,188.85	204,247.52	272,330.00
5200 · Marina Expense					
5240 · Sales Tax	0.00		0.11		
5250 · Property Tax	0.00	400.00	4,885.63	3,600.00	4,800.00
5575 · Marina Repair/Maintenance	244.00		7,424.21	0.00	0.00
Total 5200 · Marina Expense	244.00	400.00	12,309.95	3,600.00	4,800.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

June 2021

	Jun 21	Budget	Oct '20 - Jun 21	YTD Budget	Annual Budget
5300 · Security					
5311 · Security Camera R&M	0.00	333.33	0.00	3,000.01	4,000.00
5320 · Gate Closing Expense	0.00		0.00	0.00	0.00
5335 · Key Fobs	0.00		0.00	0.00	0.00
5300 · Security - Other	0.00		0.00		
Total 5300 · Security	0.00	333.33	0.00	3,000.01	4,000.00
5400 · Utilities					
5410 · Electric	3,379.77	1,291.67	10,985.57	11,624.99	15,500.00
5420 · Water/Sewer	1,673.80	1,291.66	12,476.18	11,625.02	15,500.00
5430 · Telephone/Pager/Cable/Web	250.57	208.33	2,185.09	1,875.01	2,500.00
5440 · Gas/Propane	0.00	25.00	92.35	225.00	300.00
Total 5400 · Utilities	5,304.14	2,816.66	25,739.19	25,350.02	33,800.00
5500 · Building and Grounds					
5511 · Professional/Contract Services	1,121.71	816.67	10,019.38	7,349.99	9,800.00
5512 · Repairs, Maintenance & Supplies	976.58	583.33	6,055.38	5,250.01	7,000.00
5515 · Janitorial and Cleaning	368.70	416.67	2,154.94	3,749.99	5,000.00
5516 · Gasoline (Grounds machinery fuel)	0.00	58.33	269.32	525.01	700.00
5520 · Maintenance Equipment	0.00	250.00	1,529.08	2,250.00	3,000.00
5530 · Pest Control	0.00	250.00	771.05	2,250.00	3,000.00
5560 · Landscaping	0.00	1,666.67	1,330.52	14,999.99	20,000.00
5580 · Pool Maintenance	0.00	416.67	319.97	3,749.99	5,000.00
5585 · Pool Repair/Replacement	0.00	866.67	20,522.08	7,799.99	10,400.00
5590 · Pool Chemicals	902.25	1,333.33	5,474.25	12,000.01	16,000.00
5591 · EPA/Water	0.00	102.50	0.00	922.50	1,230.00
5683 · Certification Reimbursement	0.00	166.67	225.00	1,499.99	2,000.00
6500 · Playground Expense	0.00		2,460.00	0.00	0.00
Total 5500 · Building and Grounds	3,369.24	6,927.51	51,130.97	62,347.47	83,130.00
5600 · Other Administration Expense					
5519 · Leased Equipment	0.00	183.33	6.95	1,650.01	2,200.00
5650 · Postage	816.65	41.66	970.00	374.99	500.00
5660 · Legal Fees	100.00	1,000.00	1,387.00	9,000.00	12,000.00
5665 · Seminars, Training and Fees	0.00	83.33	354.00	750.01	1,000.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

June 2021

	Jun 21	Budget	Oct '20 - Jun 21	YTD Budget	Annual Budget
5670 · Office Supplies/Expenses	950.73	416.68	6,005.16	3,749.99	5,000.00
5680 · Audit Fees	0.00	985.00	11,500.00	8,865.00	11,820.00
5682 · Organizational Fees and License	0.00	125.00	10.00	1,125.00	1,500.00
5686 · Website Maintenance	100.00	100.00	900.00	900.00	1,200.00
5690 · Advertising	0.00	125.00	474.52	1,125.00	1,500.00
6020 · Bank Fees	339.68	500.00	5,249.62	4,500.00	6,000.00
6040 · Trustee Election	0.00		0.00	0.00	0.00
Total 5600 · Other Administration Expense	2,307.06	3,560.00	26,857.25	32,040.00	42,720.00
5630 · Insurance-Business					
5631 · Insurance - Liability	0.00	1,266.67	6,716.25	11,399.99	15,200.00
5632 · Insurance - Workers Compensatio	0.00	872.50	3,450.25	7,852.50	10,470.00
5633 · Insurance - Auto Liability	0.00	16.67	163.50	149.99	200.00
5634 · Insurance -Property	0.00	894.17	16,466.25	8,047.49	10,730.00
5635 · Insurance - Flood	0.00	0.00	9,938.43	0.00	0.00
Total 5630 · Insurance-Business	0.00	3,050.01	36,734.68	27,449.97	36,600.00
5700 · Publications Expense					
5710 · Banner - Commissions	0.00		0.00	0.00	0.00
5711 · Banner composition	370.00	191.66	3,065.00	1,725.02	2,300.00
5720 · Banner - Printing Costs	63.29		566.49	0.00	0.00
5740 · Banner - Paper Delivery	0.00		829.07	0.00	0.00
5760 · Banner - Miscellaneous Expenses					
5761 · Tide Tables	0.00		0.00	0.00	0.00
5762 · King Features	0.00		0.00	0.00	0.00
Total 5760 · Banner - Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
Total 5700 · Publications Expense	433.29	191.66	4,460.56	1,725.02	2,300.00
5800 · District Recreation					
5830 · Expenses -	503.74	333.33	3,801.74	3,000.01	4,000.00
Total 5800 · District Recreation	503.74	333.33	3,801.74	3,000.01	4,000.00
5900 · Capital Layout					
5901 · Survey	0.00	416.67	0.00	3,749.99	5,000.00
5903 · Sheds to Replace Porta Potty	0.00		0.00	0.00	0.00
5906 · Fishing Pier Repair	0.00		0.00	0.00	0.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

June 2021

	Jun 21	Budget	Oct '20 - Jun 21	YTD Budget	Annual Budget
5907 · Basketball Court	0.00	4,166.67	0.00	37,499.99	50,000.00
5909 · Screen Room Repair	0.00	3,333.33	0.00	30,000.01	40,000.00
5911 · Rec Hall Repairs	0.00	1,916.67	7,544.99	17,249.99	23,000.00
5912 · Automatic Gate to the Beach	0.00		0.00	0.00	0.00
5913 · Splash Park	0.00		0.00	0.00	0.00
5914 · Dog Park	0.00		0.00	0.00	0.00
5916 · Lighting Basketball Court	0.00		0.00	0.00	0.00
5917 · Pool ADA Bathrooms	0.00		0.00	0.00	0.00
5918 · Lighting Pool	0.00		0.00	0.00	0.00
5921 · Capital Layout - Marina Project	0.00	5,249.58	0.00	47,246.26	62,995.00
Total 5900 · Capital Layout	0.00	15,082.92	7,544.99	135,746.24	180,995.00
9010 · Bank Service Charges	22.75		173.25		
Total Expense	31,773.00	55,389.58	322,941.43	498,506.26	664,675.00
Net Ordinary Income	-4,323.51	0.00	336,965.91	0.00	0.00
Other Income					
10000 · Sales Tax Discount	2.65		84.20		
Total Other Income	2.65		84.20		
Net Other Income	2.65		84.20		
Net Income	-4,320.86	0.00	337,050.11	0.00	0.00

Bayshore Gardens Park & Recreation District
Balance Sheet
As of June 30, 2021

	Jun 30, 21
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking-Operating 5/3 2537	87,271.99
1004 · Petty Cash - District	350.00
1005 · Escrow Account 5/3 - 3919	36,000.00
1006 · Checking-Payroll 5/3 2545	19,748.36
1016 · Savings - Operating 5/3 4032	278,700.71
1019 · Savings Reserves 5/3 5013	
1021 · Reserve Fund-Roofing	4,607.39
1022 · Reserve Fund-Hall Upgrade	1,967.02
1023 · Reserve Fund-Pool	7,110.59
1024 · Reserve Fund - Wood Shop Exp	800.00
1025 · Reserve Fund - ADA	25,000.00
1032 · Reserve Fund - Marina	44,843.69
1033 · Reserve Fund-Outdoor Recreation	5,000.00
1036 · Reserve Fund - Security System	10,000.00
1019 · Savings Reserves 5/3 5013 - Other	-2,697.80
Total 1019 · Savings Reserves 5/3 5013	96,630.89
Total Checking/Savings	518,701.95
Accounts Receivable	
1100 · Accounts Receivable	46,503.16
Total Accounts Receivable	46,503.16
Other Current Assets	
11500 · Water Boy Bottle Deposit	35.00
1499 · *Undeposited Funds	2,355.00
Total Other Current Assets	2,390.00
Total Current Assets	567,595.11
Fixed Assets	
1900 · Land	400,000.00
1910 · Buildings	1,307,197.93
1920 · Recreation Area	1,768,907.19
1940 · Recreation Area F & E	97,308.64
1960 · Machines & Equipment	90,008.21
1980 · Office Furniture and Equipment	36,158.54
1990 · Other Furniture and Equipment	53,448.88
1995 · Accumulated Depreciation	-1,195,385.52
1999 · 2019-2020 FY Reserve Expenses	55,385.53
Total Fixed Assets	2,613,029.40
Other Assets	
SUSPENSE	571.00
1800 · Utility Deposits	280.00
Total Other Assets	851.00
TOTAL ASSETS	3,181,475.51
LIABILITIES & EQUITY	

Bayshore Gardens Park & Recreation District
Balance Sheet
 As of June 30, 2021

	<u>Jun 30, 21</u>
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	20,530.36
Total Accounts Payable	<u>20,530.36</u>
Other Current Liabilities	
2010 · Accrued Wages	6,180.17
2100 · Payroll Liabilities	
2300 · Garnishment of Wages	-1,290.67
2100 · Payroll Liabilities - Other	1,635.16
Total 2100 · Payroll Liabilities	<u>344.49</u>
2171 · Sales Tax Payable	906.99
2500 · Security Deposits	
2501 · Hall Security Deposits	1,230.00
2502 · Marina Security Deposits	36,571.00
2503 · Screen Room Deposit (Screen Room Deposit)	100.00
Total 2500 · Security Deposits	<u>37,901.00</u>
2600 · Deferred Revenues	46,682.59
2700 · Prepaid Income	665.65
Total Other Current Liabilities	<u>92,680.89</u>
Total Current Liabilities	<u>113,211.25</u>
Total Liabilities	<u>113,211.25</u>
Equity	
3040 · Owners' Equity	182,295.76
3050 · Retained Earnings (Retained Earnings)	1,420,774.85
3200 · Fund Balance	-86,517.97
3300 · Investment in GFAAG	1,214,661.51
Net Income	337,050.11
Total Equity	<u>3,068,264.26</u>
TOTAL LIABILITIES & EQUITY	<u>3,181,475.51</u>

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Pool Parties (Rec. Comm.) Meeting Date: July 28, 2021

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: _____
FRIDAY AUG. 6 4-7 - BACK TO SCHOOL - HOT DOGS
& DRINKS
SATURDAY AUG. 14. 4-7 SWIM TEAM AWARDS -
HAMBURGERS, HOT DOGS & DRINKS - TEAM
& PARENTS ONLY. PARENTS WILL SUPPLY
ADDITIONAL FOOD

Estimated Costs to District (if applicable)

\$ 100 FOR BOTH

Attachments/Supporting documents: None: _____

Board Trustee: Anita Belle Baxter Date: 7/19/2021

Print Name: ANITA BELLE BAXTER

Received by: [Signature] Date: 7/19/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Slip Increase Non-Res. Meeting Date: 7-28-21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Increase the marina slip fee for non-residents by \$2.00, bringing the total cost per foot to \$9.00.

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Morris Kramer Date: 7-19-21

Print Name: MORRIS KRAMER

Received by: Dia Cruz Date: 7-19-21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Slip Increase Non-Res. Owner Meeting Date: 7-28-21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Increase the marina slip fee for non-resident owners by \$1.50, bringing the total cost per foot to \$6.50.

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Morris Raymer Date: 7-19-21

Print Name: MORRIS RAYMER

Received by: [Signature] Date: 7-19-21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Slip Increase Resident. Meeting Date: 7-28-21

Type of Meeting: _____ Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: Increase the marina slip fee for residents by \$1.00, bringing the total cost per foot to \$4.00.

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Morris Rymer Date: 7-19-21

Print Name: MORRIS RYMER

Received by: [Signature] Date: 7-19-21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Marina Work Area Contract 1005 WAC Meeting Date: 7/28/21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Approve Contract w/changes

Estimated Costs to District (if applicable)

N/A

Attachments/Supporting documents: None: _____

1005 WAC form

Board Trustee: Melanie A. Woodruff Date: 7/19/21

Print Name: Melanie A. Woodruff

Received by: [Signature] Date: 7/19/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Work Area Request Form ^{1005 RE} Meeting Date: 7/28/21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Approve New Form for waiting list (form)

Estimated Costs to District (if applicable)

N/A

Attachments/Supporting documents: None: _____

1005 RF

Board Trustee: Melanie L. Woodruff Date: 7/19/21

Print Name: Melanie A. Woodruff

Received by: [Signature] Date: 7/19/21

RECEIVED STAMP HERE

BAYSHORE GARDENS PARK & RECREATION DISTRICT

MARINA WORK AREA REQUEST FORM

1005 RF

Name: _____

Address: _____

Phone #: _____ Date Requested: _____

Email Address: _____

Work to be Done: _____

Vessel Length: _____ Week(s) Requested: _____

Boat Slip #: _____ Circle One: North Marina / South Marina

When a space is available, we will call or email you. Please specify your choice for contact. Phone: _____ Email: _____

When you come to the office to complete your contract make sure you have your vessel registration and proof of insurance for your vessel if it is not in a Bayshore boat slip.

Approved _____
Effective date _____
Revised _____

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Marina Work Area Waiting List Meeting Date: 7/28/21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Approve new list

Estimated Costs to District (if applicable)

N/A

Attachments/Supporting documents: None: _____

Waiting List Attach. 1005WL

Board Trustee: Melanie A. Woodruff Date: 7/19/21

Print Name: Melanie A. Woodruff

Received by: [Signature] Date: 7/19/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Personnel Raise Meeting Date: 7-28-21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Randall Hinton Start 2009
\$17.50 to \$17.80 Annual Review

11 years experience

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerman Date: July 9, 2021

Print Name: Terry Zimmerman

Received by: Mia Cruz Date: 7/9/2021

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Personnel Raise Meeting Date: 7-28-21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Austin Dunn Start 2015
#14.50 to #14.80 Annual Review

Cost of Living Raise

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerman Date: 7/9/21

Print Name: Terry Zimmerman

Received by: [Signature] Date: 7/9/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Annual Pool Fob Meeting Date: 7-28-21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Increase pool Fob from one time fee to an annual fee.

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Dan Rawlinson Date: 7/15/21

Print Name: Dan Rawlinson

Received by: [Signature] Date: 7/15/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Increase Hall Rate Meeting Date: 7-28-21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Increase Hall rental fee
by \$100

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerman Date: 7/15/21

Print Name: Terry Zimmerman

Received by: [Signature] Date: 7/15/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: REMOVE ALL SIGNS Meeting Date: 28 Jul 2021

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: NEVER NEEDED, NO JUSTIFICATION, NOT BOARD APPROVED

Estimated Costs to District (if applicable)


Attachments/Supporting documents: None: _____

PHOTOS OF SIGNS ATTACHED

Board Trustee: S. WATKINS Date: 20 Jul 2021

Print Name: Steve Watkins

Received by: [Signature] Date: 7/20/21



**Private
Property
No overnight
parking.**


**Violators will be towed
at owner's expense**

TOW AWAY ZONE

UNAUTHORIZED VEHICLES
OR VESSELS WILL BE TOWED
AWAY AT OWNERS EXPENSE
24 HRS A DAY 7 DAYS A WK

CommTow
800-547-5550

FL. ST. STAT. 715.07 PLEASE RESPECT OUR PROPERTY RIGHTS



**Vehicles parked in the
secured area MUST
display a District issued
parking permit. All others
will be towed
at owner's expense.**

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Motion to approve moving forward
Agenda Item: with Preschool Sprinkle Garden Meeting Date: July 28, 2021

Type of Meeting: _____ Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: 1. Whereas Manatee County Health Dept. and Environmental Engineering viewed PowerPoint and had no objections or concerns on Sprinkler Garden planned for grassy section inside gated pool area and considers planned location as a natural drainage area; 2. Whereas some Trustees expressed concern about mud being created;

I hereby request Board approval to move forward and evaluate natural drainage of designated location with and without children present using 2 sprinkler systems: Rotating Turtle and Rainbow Sprinkler

Estimated Costs to District (if applicable)

no costs- donation by a Trustee

Attachments/Supporting documents: None: X

Board Trustee: Barbara Greenberg Date: July 28, 2021

Print Name: Barbara Greenberg

Received by: [Signature] Date: 7/20/21

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Motion to Review District Insurance Policies Meeting Date: July 28, 2021

Type of Meeting: _____ Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: 1. Whereas Trustees have little to no information on each of the District's insurance policies, it is recommended that Gia Cruz copy all current insurance policies onto flash drives and provide a flash drive to each Trustee. Information on each policy to include declaration page, State Statutes, type and level of coverage, deductibles amount, extent and limitations of coverage, terms of coverage, and cost of annual premiums; 2. Whereas Gia Cruz previously reported deductible on screen room is \$75,000 and because estimated cost of repairs for roof damaged during a storm was less than the deductible, no claim was filed; 3. Whereas in the event of a claim, in order for the insurance to cover any property damage, the District would need to cover the the first \$75,000 for repair of any damages. Is the District prepared at all times to come up with \$75,000 for repairs of any damages? I hereby request

Attachments/Supporting documents: None: X Board approval to establish a schedule and devote

sufficient time to review all policies and consider making changes as needed to best serve the District and its tax payers. I hereby also request having the respective insurance agents for each policy be scheduled to make presentations to Trustees and homeowners/residents along with their recommendation on coverage. Each Trustee would prepare questions about the policies in advance of the presentations.

Board Trustee: Barbara Greenberg Date: July 20, 2021

Print Name: Barbara Greenberg

Received by: [Signature] Date: 7/20/21