

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
BOARD OF TRUSTEE MEETING  
March 19, 2019**

1. Roll Call, establish quorum
2. Call to Order
3. Pledge to flag
4. Approval of Minutes February 19, 2019 Regular and special meeting and March 6, 2019 Work Session
5. Treasurer Report
6. Trustee Committee Reports
7. District Manager Response to Trustees

**Old Business**

Residents comments agenda item 3 min

8. Motion to accept bid from Richardson to repair broken pipe in pool and damaged sewer pipe in amount not to exceed \$3500.00
9. Motion to remove trees at the south end of the pool
10. Motion to put continuous commercial gutter on north side of building east of the breezeway

**New Business**

Resident comments agenda items 3 min

11. Swimming pool policy 1010P Revision
12. Pool attendant and Lifeguard job descriptions 1010 PAJD 1010 LJD
13. Pool attendant and Lifeguard pay scale 1010 PS
14. Activity liability waiver 1033 W
15. Banner policy 1017P
16. Motion to replace pool screen not to exceed \$500.00
17. Motion to renovate Hall not to exceed \$180,000.00
18. Charge to Trustee committees
19. Paid instructors policy 1028P
20. Resident comments that do not address agenda items Limited to three (3) minutes each
21. Announcements from Clubs and Organizations
22. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans With Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE 3-8-19

MEETING DATE 3-19-19  
At least 8 days prior to meeting date

REGULAR MEETING  WORK SESSION  SPECIAL MEETING  EMERGENCY   
 COMMITTEE MEETING  BUDGET

Trustee requesting Sharon Denson

Subject: Repair broken pipe in Pool & Drain field

Reason \_\_\_\_\_

BRIEF EXPLANATION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MOTION IF NEEDED

Motion to accept Bid from Richardson  
to repair bath breaks TO \$3500<sup>00</sup>  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE 2/20/19

MEETING DATE ~~2/20/19~~ 3-6-19  
At least 8 days prior to meeting date

REGULAR MEETING \_\_\_ WORK SESSION  SPECIAL MEETING \_\_\_ EMERGENCY \_\_\_  
COMMITTEE MEETING \_\_\_ BUDGET \_\_\_

Trustee requesting

Jerry Zimmerman south side of

(Subject)

Trimming trees ~~at~~ the pool down.

Reason

They cause more maintenance in the pool.

BRIEF EXPLANATION

The tops of the trees should have been trimmed. They were put there as a barrier for privacy, but ~~then~~ there is a screen. They should be cut before now they get higher then our staff can handle like the ones on the side.

MOTION IF NEEDED

Supporting documentation attached

Received by

Julie Lorman

Date

2/20/19

Approved

4-17-18 [Signature]

Revised

Effective

4-17-18

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE 2-4-19

MEETING DATE ~~2-19-19~~ 3-6-19  
At least 8 days prior to meeting date

REGULAR MEETING  WORK SESSION  SPECIAL MEETING  EMERGENCY   
 COMMITTEE MEETING  BUDGET

Trustee requesting Sharon Denson

Subject: Butlers & or Drains North side of Center

Reason flooding Left of breezeway

BRIEF EXPLANATION

Intensive flooding

MOTION IF NEEDED

Motion to do butlers w/ downspout on  
East end of bldg - if problem persists  
consider drains

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

10

**TODAY'S HOME SERVICES, LLC**  
 941-518-1870

**Estimate EST00303**

NAME Bayshore Gardens Rec Center  
 ADDRESS 6919 26th st West bradenton fl 3207  
 EMAIL office@bayshoregardens.org  
 DATE January 21, 2019

**Today's Home Services, LLC**  
 Business #: 9415181870  
 Shawn Dupont  
 6723 Northampton PL  
 Bradenton, FL 34207  
 (941) 518-1870  
 waterpros941@gmail.com

DESCRIPTION	UNIT PRICE	QTY	TOTAL
Gutter <i>Install 6" gutter along roof line apx 85 ' with two down spouts.                      Down spouts must be tied into Under ground French drain to                      avoid flooding .</i>	\$750.00		\$750.00
Drain system <i>Install 150 foot French drain from low point at main entrance                      to the canal tying in both gutter downspouts. . We will install 3                      , 12" catch basin's along drain line</i>  <i>We will use p stone size rock (1/8-1/2 )to fill in around The 4"                      Perforated drain line .                      The pipe will be backfilled with P stone covered with fabric                      and then backfilled with sand To rough grade. Any brick                      pavers that we remove we will Reinstall                      The sidewalk is going to have to be cut where catch basin is                      installed Price includes finishing the concrete off around the                      catch basin.                      The three catch basins will not only collect water but they will                      also be used for clean out locations once or twice a year The                      catch basin's will need to be cleaned out.                      A utility locate must be called in before work can start.</i>	\$55.00	150	\$8,250.00

SUBTOTAL \$9,000.00

**TOTAL \$9,000.00**

*BOARD ✓*

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE 2-27-19

MEETING DATE 3-6-19

At least 8 days prior to meeting date

REGULAR MEETING\_\_ WORK SESSION  SPECIAL MEETING\_\_ EMERGENCY  
\_\_ COMMITTEE MEETING\_\_ BUDGET

Trustee requesting Sharon Denson

Subject: Swimming Pool Policy

Reason TO Keep Pool open more hours

BRIEF EXPLANATION

Can't hire enough lifeguards -

employ one lifeguard + one pool  
attendant per shift

With slide + diving board removed can  
cut back on lifeguards

MOTION IF NEEDED

Motion to approve Revised Pool Policy  
to allow 1 pool attendant w/1 lifeguard

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM**

1002 F

TODAY'S DATE March 8, 2019

MEETING DATE March 19, 2019  
At least 8 days prior to meeting date

REGULAR MEETING  WORK SESSION  SPECIAL MEETING  EMERGENCY

COMMITTEE MEETING  BUDGET

Trustee requesting Sharon Denson

Subject: Pool attendant - Life Guard (Revision)

Reason To provide Supervision @ Pool

**BRIEF EXPLANATION**

Can't hire lifeguards - Will use  
1 lifeguard who will be in charge  
and one pool attendant

**MOTION IF NEEDED**

Motion to approve Job Description for  
Pool attendant and revision of Life Guard  
1010 PAJD 1010 LID

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM**

1002 F

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 COMMITTEE MEETING  BUDGET

Trustee requesting Sharon Denson

Subject: Lifeguard - Pool Attendant Pay Scale

Reason \_\_\_\_\_

**BRIEF EXPLANATION**

To hire pool attendant & lifeguard

**MOTION IF NEEDED**

Motion to accept pay scale for 2019  
summer season

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE March 8, 2019

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\_\_\_ COMMITTEE MEETING \_\_\_ BUDGET \_\_\_

Trustee requesting Sharon Denson

Subject: Activity Waiver

Reason do not have

BRIEF EXPLANATION

Currently have injuries w/ no insurance  
or waiver

This waiver is only to be used for physical  
activities

MOTION IF NEEDED

Motion to Approve 1033 w waiver for all  
physical activities except pool

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
ACTIVITY LIABILITY WAIVER

1033 W

14

ACTIVITY LIABILITY WAIVER

BAYSHORE GARDENS RESIDENT(S) & NON-RESIDENT(S)

This form must be completed before participating in the \_\_\_\_\_  
(ACTIVITY)

**READ THIS FORM COMPLETELY AND CAREFULLY. IT MUST BE COMPLETED AND PROPERLY EXECUTED BEFORE PARTICIPATING IN THE BAYSHORE GARDENS ACTIVITY NAMED ABOVE.**

YOU ARE GIVEN PERMISSION TO PARTICIPATE IN THE BAYSHORE GARDENS PARK AND RECREATION DISTRICT ACTIVITIES/FACILITIES. IN EXCHANGE FOR PERMISSION TO USE THE FACILITIES AND PARTICIPATE IN ABOVE NAMED ACTIVITY, YOU AGREE AND CONTRACT ON BEHALF OF YOURSELF, TO USE THE FACILITY/ACTIVITY AND AGREES TO RELEASE, INDEMNIFY, DEFEND, AND HOLD HARMLESS THE BAYSHORE GARDENS PARK AND RECREATION DISTRICT, ALONG WITH ITS OFFICIALS, EMPLOYEES, OFFICERS, VOLUNTEERS, AND AGENTS, FROM ANY AND ALL DAMAGES, CLAIMS, LOSSES, SUITS, CAUSES OF ACTION, LIABILITIES, JUDGMENTS, COSTS, AND EXPENSES, INCLUDING ATTORNEY'S FEES, ARISING OUT OF OR RELATED TO USE OF THE FACILITIES/ACTIVITY OF THE BAYSHORE GARDENS PARK AND RECREATION DISTRICT. I AGREE TO ABIDE BY ALL OF THE RULES OR BAYSHORE GARDENS AND UNDERSTAND THAT FAILURE TO DO SO MAY RESULT IN LOSS OF PARTICIPATING IN THIS ACTIVITY

Participant \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_  
Phone # \_\_\_\_\_ Email \_\_\_\_\_

**If a minor, must have this form signed by a parent or legal guardian**

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_  
Revised \_\_\_\_\_  
Effective \_\_\_\_\_

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM

1002 F

TODAY'S DATE 2-4-19

MEETING DATE ~~2-19-19~~ 3-19-19  
At least 8 days prior to meeting date

REGULAR MEETING  WORK SESSION  SPECIAL MEETING  EMERGENCY   
 COMMITTEE MEETING  BUDGET

Trustee requesting Sharon Denson

Subject: Banner

Reason: No policy

BRIEF EXPLANATION

Many Problems w/ Board Policy regarding Banner

MOTION IF NEEDED

Motion to approve Banner Policy -

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM**

**1002 F**

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COMMITTEE MEETING  BUDGET

Trustee requesting

Sharon Denson

Subject:

Pool Screen

Reason

Torn & letting debris into Pool

**BRIEF EXPLANATION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MOTION IF NEEDED**

Motion to replace Pool Screen  
not to exceed \$500<sup>00</sup>

**Supporting documentation attached**

Received by \_\_\_\_\_

Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
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 COMMITTEE MEETING  BUDGET

Trustee requesting Sharon Denson

Subject: Renovate Hall

Reason \_\_\_\_\_

**BRIEF EXPLANATION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MOTION IF NEEDED**

District to approve Plans to Renovate  
Hall - Not to exceed 180,000<sup>00</sup>  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Supporting documentation attached**

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
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 COMMITTEE MEETING  BUDGET

Trustee requesting Sharon Benson  
Subject: Charge to Trustees  
Reason Do Not Have -

**BRIEF EXPLANATION**  
Lack of Charging Committee resulted  
to confusion

**MOTION IF NEEDED**  
Motion to accept Charge to Committee

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Benson, Chairman  
Revised \_\_\_\_\_  
Effective 4/17/18

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA MOTION FORM**

1002 F

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MEETING DATE March 19, 2019  
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 COMMITTEE MEETING  BUDGET

Trustee requesting Sharon Denson

Subject: Paid Insulators

Reason: To give Decision to Recreation Committee

**BRIEF EXPLANATION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MOTION IF NEEDED**

Motion to accept Paid Insulators  
Policy 1028 P - allows Rec committee to  
plan for future activities

Supporting documentation attached

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved April 17, 2018 Sharon Denson, Chairman

Revised \_\_\_\_\_

Effective 4/17/18

19

**BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
PAID INSTRUCTORS**

1028P

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A Recreational Committee has been established by the Board of Trustees and the funds to provide recreation for the District residents

1. The class/activity must be open to all residents of the District and their guests. The guest shall be included in the count for the class but if a non-resident, he/she shall be counted but will pay full amount for the class/activity.
2. A minimum of 10 residents and their guests to receive District funding
3. Applications for the classes must be received by the Recreation Committee by February 1<sup>st</sup> annually.

The Recreational Committee shall annually:

1. review applications, and will make a recommendation to the Board, based upon the objectives of the class, the instructor's qualifications and cost, current resident participation
2. session length, number of sessions, proposed scheduling of sessions, and facility requirements.
3. Recreational Trustee shall be authorized to enter into contracts with instructors up to a maximum of \$ 100 per week for a maximum of 3 hours per week and for a maximum of 15 weeks.
4. Set fees for residents participation, verify attendance records, collect and distribute monies, discontinue funding for the class or activity if it deviates from the approved application program pertaining to the classes or activities being funded by the District.
5. Non-resident participation-as well as the fees for non-residents must be brought to the Board of Trustees for approval. This would include the fees for non-resident guests.

Approved \_\_\_\_\_  
Revised \_\_\_\_\_  
Effective \_\_\_\_\_