

Bayshore Gardens Board of Trustees Workshop

Minutes

June 13, 2018

Draft by Gwen Norris

The workshop was called to order by Sharon Denson at 7:04.

Agenda item 1. Roll call. Trustees present include Sharon Denson, Steve Watkins, James Couey, Terry Zimmerly, Barbara Susdorf, and Dan Rawlinson.

Announcement:

Sharon Denson stated that Steve Watkins had asked Gwen Norris to assist with the minutes to the meeting. She is assisting him.

Agenda item 2. Additions to agenda: Issue i. Sharon Danson read a statement and asked that it be made a part of the meeting;

"The Board of Trustees meeting for the 19th of June will be at 7:00PM and will revisit the dismissal of Joanne Manse. The meeting will include a motion to dismiss Joanne Manse with a second to the motion. The Board will vote, if the dismissal is sustained, at that time Joanne will be invited to respond to the complaint.

Please make notes containing the reason/s you originally voted to dismiss Joanne and have them ready for the meeting next Tuesday. Our attorney, Jim Dye will be present for the revisit.

Joanne will be given an opportunity to respond to the complaint.

This statement in its entirety will be made a part of the minutes to this meeting."

Sharon reminded that we are looking at pre-litigation. Anything recorded can be retrieved by Joanne's attorney. She stated that there were technical problems. James Couey said we will be rehashing the issue since there will be motion to dismiss Joanne. Sharon stated that we are acting at the direction and advice of our attorney. Terry Zimmerly asked of Joanne's goal, rehire? Sharon stated Joanne wants money. Sharon stated that she has met with our attorney. The attorney will be here next Tuesday and this will take place immediately at the beginning of the meeting as the first issue on the Agenda. James stated that there had been rumors of some undefined suit.

Agenda item 2. Additions to agenda: Issue ii. Sharon introduces the second item prior to today's Agenda: The picnic area usage. Sharon has researched the issue of the grant discovering Bayshore Gardens was not eligible for the grant they applied for and DEP had awarded a Grant to Bayshore Gardens thinking we were a city. The grant requires public use of the improved amenity/s for 25 years. The grant was received 22 years ago and the grant. If we want immediate release of the requirements we would need to repay the \$50,000 plus interest. Sharon suggested we wait out the next three years for the end of the requirement. She said

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resident's complaint was that they could not get a picnic table which could be resolved by the resident reserving a table/pavilion ahead of time. Sharon asked to use part of the time on June 20th to discuss a policy. Although no Trustees had seen all tables full. There was suggested adding new tables under the banyan tree or other shade. We cannot discriminate to on-residents.

Agenda item 3: gate at the pool:

Proposed Policy 1010P: changing reference of minimum age from 17 to 14 (not accompanied by an adult) and striking the mention of an age limit before noon (instead of 50). The changes will be voted on next week. Discussion included when the lifeguards are required and the lifeguard budget. A latching gate will be help.

Agenda item 2. Additional item: Issue ii, continued: We revisited next meeting's agenda with Jim Dye, our attorney. Sharon stated that Joanne's statement includes the word 'conspiracy' and that 20 people were in the meeting for the purpose of the dismissal and the words 'stacking the deck'. The mentioned meeting attendance was discussed. Steve will look for the resident's sign in sheet.

Agenda item 3: gate at the pool, continued

The state will accept a 'safety plan' and, if approved, may reduce the lifeguard and slide attendance need. The need for lifeguard might be reduced but would have to have the slide attendants, (2 required).

The state would inspect the pool and slide if requested. The insurance company requested the inspection and have the slide certified by an Engineer. There was a memory of the request for inspection going to the Office, but no record of an inspection. The current policy does not require the district to supply the lifeguard for a private party.

The proposed pool's security gate cost is about \$750. Two bids (\$745 and \$750) were received. A poll was taken to order the gate on two bids now and vote on the issue next meeting. There were no objections. The bid is for the latching gate (kid safe) and installation only. Afterwards there will be bids on the electronic system for the gate.

Agenda item 4: pool hours,

Pool hours are noon to 8pm in the summer (school break), June through August, maybe September, 7 days a week. Terry advised that we are over budget on payroll. On the weekend maintenance will not be here for the gate. The slide will be locked off when no lifeguards are on duty.

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After discussion - Proposed for May through August: Monday through Friday 3-7pm; Saturday and Sunday 12-7pm; Proposed for October until the end of the season, all week: 12-6pm. The pool closes when the water is below 70, per Randy (from Sharon). The temperature per the statutes will be checked. The lifeguards can work at the pool for 45 minutes at a time.

Sharon stated that concessions made \$90 all last week, which did not offset the employee's payroll. A suggestion was to use vending machines, closing the concession.

Agenda item 5: Rusty trailer:

The condition of the Rec Center's trailer is unusable. Steve suggested that it may be sold for scrap through the Classifieds in the Banner. The tag will be salvaged. The final recommendation will be brought to the Trustees Meeting.

Agenda Item 6: Office hours

Sharon stated there is time to think about a proposal to vary hours of the office for resident's convenience. Suggestions include 9am-4pm four days a week and one day 10am-6pm (maybe Monday or Friday). Maybe open at 10am one day a week. Steve said that there are several records that need attention and contracts that need redone. This all takes time. Sharon said that interruptions by the residents makes it hard to be productive. Jodie has requested work time when the office is closed.

Sharon asked whether Jodie needs to attend the Trustee Meetings. Other Special Districts don't have the manager attend the meetings. There was a suggestion that we have one person work in morning and one in the afternoon. Also suggested that some hours be on Saturday.

Agenda Item 7: Club and Organization Policy Procedure for Clubs 1020 P, F

Proposed 1020P and 1020F Clubs and Organization Policy was introduced. Sharon stated we need a Recreation Committee.

It was suggested requirement of updating the Office on club officers and meeting dates to be changed from December to February 1st.

There was discussion on equipment and ownership, even portable equipment. i.e. Crime Watch's computer and Woodchoppers Club tools are District property. The things stored in a public area it is District property.

Agenda item 8: Policy 1013P Committee Policy

The proposed procedure was reviewed with no comments.

Agenda item 9: Office Area Policy 1014P, CF, CP, F, and FL

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This area of policies were unofficially accepted and needs to be approved at the next meeting.

Barbara Susdorf relayed a recent issue of profanity at the pool and parking lot. The latched gate will help control unapproved access to the pool. The policy requires the guests to sign in and sign a waiver. The residents and guest need to sign the waiver prior to using the pool when the office is open. Currently there is no policy on the number of guests at this time. The maximum capacity of the pool is 104. There is no charge for residents or guests. The issue of guest numbers will be looked at later. Jim Couey suggested a 30-day ban for bad language or aggression. Recourse for a banned individual must be established, before the Board.

The Office Are policy (1014P) include issues of office visitors that are ranting or complaining and a resolution cannot be immediate, a form can be used to resolve the concern. Verbal complaints can be recorded by the office if complainer prefers. The Chairman needs to know of the concern.

Agenda item 10: Boat Work Area Policy 1005 WAP, and A

This issue concerns renting an area for a day or short term for working on a boat. It includes a fee schedule. The key fee and deposit would be refunded upon return. There was a short discussion. These will be voted on at the next meeting.

Agenda item 11: Small Boat Area policy 1005 SBC (contract)

The policy includes a \$100 late charge for boats left in the storage area past the year contract. There was discussion on the fee schedule lists 'sailboat' without a length and some sailboats could be stored as a kayak. A multihull sailboats are wider. The longest boat accommodated is 16'. For clarification the "I/We have read and Lessee agrees" sentence will be placed just before the signature area. The title will include the word 'Annual'. Also designate 'print' and signature' lines.

Agenda item 12: Gate Key Policy 1019 P and A

This adds an emergency contact be established by the boat owner in the event the owner is out of town. The gate keys are for the owner's use only, unless there is an emergency person assigned. The designated emergency person can safe-up the boat.

Agenda item 13: Dogs in the park.

Problems with loose dogs and poop pick-up have increased. It was proposed that the picnic/playground area be "no dogs allowed" to prevent a 'dangerous and sanitary condition'. The dogs can be walked on the baseball field, down the drive to the beach, but not in the picnic and playground areas. The county has a lease law. Signs were proposed 'Keep dogs on leash',

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'Thanks for picking up after your dog', etc. We have received complaints and we will work on this.

Added item: Banner contracts Procedure 1017 PR.

The proposed/revised contract is updated with easy to read start and end dates. All contracts need to be before the Board. All ad language is written by the salesperson.

Added item: New signs for the Pool

A new sign with the complete rules and maximum pool capacity will to be made.

A motion was made by Steve to adjourn the meeting. Jim Couey seconded the motion. The work session adjourned at 8:53pm.