## POLICY AND PROCEDURE COMMITTEE MEETING AGENDA

## NOVEMBER 27, 2018, 7:00 PM

## **RECREATION CENTER**

- 1. Structure of a policy being created by any government (Charter)
  - a. Committee
  - b. Works session
  - c. Board of trustees
  - d. Administration
- 2. Administration, application of policies created
- 3. Reasons for notice of meetings
- 4. Creation of agenda
- 5. Communicating with attorney
- 6. Review of Bidding policy
- 7. Review of public hearing policy