

**Bayshore Gardens Park & Recreation District  
Board of Trustees Work Session Minutes  
Wednesday; August 11, 2021 @ 7:00 PM**

Roll call was taken, and a quorum was established.

**Attending Trustees:** Morris Raymer, Terry Zimmerly, Dan Rawlinson, Barbara Greenberg, Belle Baxter, Steve Watkins and Melanie Woodruff. **Absent Trustee(s):** Barbara Susdorf

The meeting was called to order by Chairman Morris Raymer at 7:04 P.M.

Reciting of The Pledge of Allegiance.

**Recreation Committee** - Chair B. Baxter reported volleyball is going very well. (\$287.00 well spent) We should look toward exploring softball and T-ball. She will investigate the costs associated with the purchase of bases and a T-ball set. Other potential games are being explored. Back to school party has been postponed indefinitely due to Covid-19. The Swim Team awards dinner is not going to happen again, due to Covid-19. The money that was allocated for these functions has not been spent. Mary Lou Smith suggested that the Swim Team publish an article about the awards in the Bayshore Banner. The installation of a pool slide is under investigation. S. Watkins inquired if the Board had any intentions of pursuing the Sprinkle Park. Discussion ensued. B. Baxter suggested that people come to the Recreation Committee meeting September 7th at 8 p.m. with ideas for the Sprinkle Park.

**Marina** - M. Raymer reported that the electrical box is set so that the wires can be run, and the transformer box can be set on the concrete pad that is down there so we can get the new electric into the Marina. The back filling was finished last week, and an inspection was done. Now the wires can be put in it and that is inspected. FP&L can then put the transformer box in. This could take a week to two months depending on FP&L. Last meeting extra trailer spots were discussed. Residents were asked to pay a deposit for slip rentals ahead of the district kicking out nonresidents. Also discussed the possibility of selling a limited number of Marina Fobs to nonresidents for Marina ramp access. The Dockmaster is to return at the end of the month at which point his plan for moving boats around and which boats will need to vacate the Marina.

**Policy and Procedures** - M. Woodruff advised that when committees and Board members are seeking to change things that they need to consider what contracts, policies, and procedures will need to be changed. The new proposed contracts, forms, and procedures that will be presented for approval at the next Board of Trustees meeting will be e-mailed to the members of the board. Be prepared to discuss these documents at the next Board of Trustees meeting. The items are: The Marina Slip Rental Contract, the Marina Rules, the Employee Safety rules, The Pool Pay Scale, Swimming pool Fob policy, Fob charges for Marina and Fob, Rec Hall Rental contract, Hall Rental Rules, Screen Room Contract Residents Only except in conjunction with non-resident hall rental contract, Hall/Screen room rate schedule, Hall diagram for set-up, and Insurance committee charging document. M. Woodruff stated that she feels that the pool being open 12p.m. to 4p.m. is a bad idea and she plans to bring a motion to change our policy.

**Personnel and Salaries** - T. Zimmerly reported that so far, she has received 3 lists from Board members of job/duties that are or should be included in the maintenance job descriptions. Hiring somebody for 10 - 15 hours a week at \$14.00 per hour to assist the office manager. Gia offered to work 10 hours a day 4 days a week, remaining open until 6p.m. for the slip and marina fob renewals. This is to be tried during September. S. Watkins asked why we aren't looking for a qualified Office Manager.

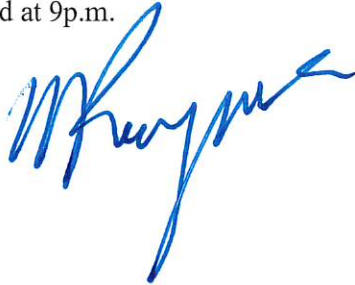
**House and Grounds** - M. Raymer reported that he looked at the signs in the parking lot and that they don't say private property. These signs will be taken down. No problem with signs in marina. CommTow is being removed from stickers. S. Watkins feels that the signs are unneeded and that the CommTow signs need to be removed. Various options were discussed.

**Communications Committee** - D. Rawlinson asked Mary Lou Smith to give the report. Mary Lou Smith reported that there was a difference of opinion about making people pay for the mailing out of the Bayshore Banner. Bayshore Banner content was also discussed at the committee meeting. The Web site content, removal of all unapproved contracts. D. Rawlinson thanked Mary Lou Smith for doing a good job and being a member of the Communications Committee. S. Watkins asked for a counter to be put on the website and the Banner.

**Agenda Items Discussion** - S. Watkins will bring forward a motion to remove the signs.

**Motion to adjourn** by T. Zimmerly. D. Rawlinson seconded M. Woodruff **seconded**.

Meeting adjourned at 9p.m.

A handwritten signature in blue ink, appearing to be 'M. Woodruff', is written over the text 'Meeting adjourned at 9p.m.'.