

**Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday, January 22, 2025, at 7:00 P.M.**

Preliminaries - Roll call was taken, and a quorum was established. Meeting was called to order at 7:01 P.M. by Chairman Dan Rawlinson. The Pledge of Allegiance was conducted.

Trustees Attending - Barbara Susdorf, Dan Rawlinson, Joyce Fisher, Terry Zimmerly, Eric Talman and Keely Brown arrived at 7:30 P.M.

Trustees Absent - Barbara Greenberg, Skip Wilhoit, and Cori Howell

Also Attending - Gia Cruz, District Office Manager

Approval of Minutes

- **D. Rawlinson made a motion to accept the minutes from the August 28, 2024, Board Meeting. B. Susdorf seconded. Motion Passed Unanimously.**
- **D. Rawlinson made a motion to accept the minutes from the November 20, 2024, Board Special Meeting. T. Zimmerly seconded. Motion Passed Unanimously.**
- **D. Rawlinson made a motion to accept the minutes from the November 20, 2024, Board Meeting. J. Fisher seconded. Motion Passed Unanimously.**
- **D. Rawlinson made a motion to accept the minutes from the December 18, 2024, Board Meeting. T. Zimmerly seconded. Motion Passed Unanimously.**
- **D. Rawlinson made a motion to accept the minutes from the January 02, 2025, Board Organizational Meeting. T. Zimmerly seconded. Motion Passed Unanimously.**

Treasurer's Report - Advised that we have concrete numbers for the hurricane damage repairs to do resolutions and move money around.

Trustee Committee Reports - None

District Office Manager's Report - G. Cruz Reported:

- **Woodchoppers - Surplus Property (Planer) / Replace Planer - Advised they needed 12 in. wide planer as the one they have is old and not working.**
 - **T. Zimmerly made a motion to make the old planer surplus property with no value. E. Talman seconded. Motion Passed Unanimously.**
 - **T. Zimmerly made a motion to spend up to \$215.01 on a new or used planer. B. Susdorf seconded. Motion Passed Unanimously.**
- **Chage Orders - ADA Restroom Project - Bathrooms are finally completed and all inspections have passed.**
 - **J. Fisher made a motion to approve Change Order # 11 in the amount of \$1,917.91. B. Susdorf seconded. Motion Passed Unanimously.**
 - **B. Susdorf made a motion to approve Change Order # 12 in the amount of \$1,387.85. J. Fisher seconded. Motion Passed Unanimously.**
 - **T. Zimmerly made a motion to approve Change Order # 13 in the amount of \$504.30. E. Talman seconded. Motion Passed Unanimously.**
 - **T. Zimmerly made a motion to approve Change Order # 14 in the amount of \$176.13. J. Fisher seconded. Motion Passed Unanimously.**
 - **J. Fisher made a motion to approve Change Order # 15 in the amount of \$614.51. T. Zimmerly seconded. Motion Passed Unanimously.**
 - **J. Fisher made a motion to approve Change Order # 16 in the amount of \$520.22. B. Susdorf seconded. Motion Passed Unanimously.**
 - **T. Zimmerly made a motion to approve Change Order # 17 in the amount of \$897.88. E. Talman seconded. Motion Passed Unanimously.**
 - **D. Rawlinson made a motion to approve the change order from World Designs for the amount of \$1,950.00. E. Talman seconded. Motion Passed Unanimously.**

Old Business

- D. Rawlinson said there has been much discussion regarding the homes on S. Radcliffe being able to access the property through their yards. He spoke with our attorney, and he drew up an Acknowledgement and Release if the homeowners are willing to sign that the Board has total authority and can be changed at any time if we decide to put a fence up or whatnot.
 - **D. Rawlinson made a motion to approve the Acknowledgement and Release that the attorney drew up for the properties on South Radcliffe Place. E. Talman seconded. Motion Passed Unanimously.**
- **D. Rawlinson made a motion to remove the Audit Selection Committee until it's needed again. J. Fisher seconded. Motion Passed Unanimously.**
- **D. Rawlinson made a motion to stop mailing out a hard copy of the Bayshore Banner every month via USPS. J. Fisher seconded. Motion Passed Unanimously.**

New Business

- T. Zimmerly advised that Jeannette Sparrow has been in the office for 6 months now and has taken a portion of the QuickBooks Desktop training program and has gotten her Notary Stamp. The office will have to switch to Online QuickBooks and both her and Gia will have to take that training, but eventually the Desktop version will be obsolete.
 - **T. Zimmerly made a motion to approve J. Sparrow for a \$0.50 raise. J. Fisher seconded. Motion Passed Unanimously.**

Resident Comment - None

Announcements for Clubs & Organizations

- **E. Talman made a motion to spend up to \$350 to host a Bayshore Canal Clean Up with community volunteers on February 22, 2025, from 9:30 A.M. to 2:00 P.M. K. Brown seconded. Motion Passed Unanimously.**

J. Fisher made a motion to adjourn. B. Susdorf seconded. Motion Passed, Unanimously.

Meeting adjourned at 7:50 P.M.

DISCLAIMER: These minutes have not been officially approved by the Board of Trustees. Approval will occur at the next publicly noticed Board meeting