

Agenda
Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
April 28, 2021 @ 7:00 P.M.

1. Call to Order
2. Roll Call
3. Pledge to Flag
4. Approval of Minutes: 3/24/21 BOT Meeting & 4/8/21 Work Session Meeting
5. Treasurer's Report
6. District Office Manager's Report
7. Trustee Committee Reports:
 - Budget & Finance Committee (Terry)
 - Long Range Planning Committee (Terry)
 - Personnel & Salaries Committee (Terry)
 - Communication Committee (Dan)
 - House & Grounds Committee (Morris & Barbara S.)
 - Recreation Committee (Belle)
 - Policy & Procedure Committee (Melanie)
8. Agenda Motion – Melanie – Small Boat Contract
9. Agenda Motion – Melanie – Swimming Pool Policy
10. Agenda Motion – Terry Zimmerly – Marina Work Area Fee Increase
11. Agenda Motion – Terry Zimmerly – Marina Boat Ramp Fee Increase
12. Agenda Motion – Terry Zimmerly – Budget/Resolution
13. Additional Items as Needed

(Resident comments agenda item 3 minutes)

14. Adjournment

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance

March 2021

	Mar 21	Budget	Oct '20 - Mar 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 - Assessments					
4005 - Property Tax	9,156.65	42,369.00	446,001.03	254,214.00	508,428.00
4006 - Commission fees	-274.70	-1,143.41	-13,380.03	-6,860.54	-13,721.00
4007 - Excess fees (Excess commission fees)	0.00		3,821.35		
Total 4000 - Assessments	8,881.95	41,225.59	436,442.35	247,353.46	494,707.00
4100 - Rent					
4111 - Screen Room Rental	75.00	83.33	425.00	500.02	1,000.00
4120 - Hall Rentals	2,475.00	1,666.67	7,474.76	9,999.98	20,000.00
4150 - Marina Rentals					
4151 - Slip Rental					
4152 - Resident slip rentals	41.70	3,008.33	34,883.39	18,050.02	36,100.00
4153 - Non Resident slip rentals	0.00	7,850.00	98,020.52	47,100.00	94,200.00
4155 - Short Term Slip Rental	0.00		0.00	0.00	0.00
4158 - Homeowner-Non Resident	0.00	391.67	4,740.00	2,349.98	4,700.00
Total 4151 - Slip Rental	41.70	11,250.00	137,643.91	67,500.00	135,000.00
4154 - Small Boat Area	384.00	33.33	1,824.00	200.02	400.00
4156 - Trailer Space Rental	288.00	383.33	3,449.58	2,300.02	4,600.00
4157 - Gate Keys	800.00	646.67	6,880.00	3,879.98	7,760.00
4805 - late fees	0.00		0.00	0.00	0.00
4825 - Work Area/Pressure Washer	60.00		300.00	0.00	0.00
Total 4150 - Marina Rentals	1,573.70	12,313.33	150,097.49	73,880.02	147,760.00
Total 4100 - Rent	4,123.70	14,063.33	157,997.25	84,380.02	168,760.00
4300 - Pool					
4360 - Pool FOB	40.00		320.00		
Total 4300 - Pool	40.00		320.00		
4500 - Publications					
4530 - Banner - Classified Ads	0.00		0.00	0.00	0.00
Total 4500 - Publications	0.00		0.00	0.00	0.00
4600 - Interest Income (Interest Income)	61.39	83.33	329.03	500.02	1,000.00
4700 - Recreation Income	900.00		900.00		

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

March 2021

	Mar 21	Budget	Oct '20 - Mar 21	YTD Budget	Annual Budget
4800 · Miscellaneous Income					
4802 · Office Services	0.30		22.50		
4815 · Insurance Refunds	0.00		0.00		
4830 · Over/Short	0.00		-0.15		
4800 · Miscellaneous Income - Other	0.00	17.33	11.20	104.02	208.00
Total 4800 · Miscellaneous Income	0.30	17.33	33.55	104.02	208.00
Total Income	14,007.34	55,389.58	596,022.18	332,337.52	664,675.00
Gross Profit	14,007.34	55,389.58	596,022.18	332,337.52	664,675.00
Expense					
5000 · Administration Expenses					
5100 · Wages, Taxes and Fees					
5120 · Wages - Administration	2,640.00	4,583.33	17,900.00	27,500.02	55,000.00
5130 · Wages - Maintenance	8,659.26	9,602.50	56,322.43	57,615.00	115,230.00
5132 · Wages - Dockmaster	700.00	700.00	4,200.00	4,200.00	8,400.00
5133 · Marina Project Manager	0.00		0.00	0.00	0.00
5135 · Wages - Pool	336.00	4,500.00	6,136.88	27,000.00	54,000.00
5170 · Health Insurance Compensation	300.00	583.33	1,950.00	3,500.02	7,000.00
5210 · FICA-941 Taxes	966.59	1,500.00	6,618.00	9,000.00	18,000.00
5215 · Unemployment Taxes	68.72	50.00	3,016.00	300.00	600.00
5450 · Cell Phone	0.00		0.00	0.00	0.00
5610 · Accounting Fees	700.00	1,133.33	5,225.00	6,800.02	13,600.00
6080 · Travel Mileage	0.00	41.67	0.00	249.98	500.00
Total 5100 · Wages, Taxes and Fees	14,370.57	22,694.16	101,368.31	136,165.04	272,330.00
Total 5000 · Administration Expenses	14,370.57	22,694.16	101,368.31	136,165.04	272,330.00
5200 · Marina Expense					
5240 · Sales Tax	0.00		-0.01		
5250 · Property Tax	0.00	400.00	4,885.63	2,400.00	4,800.00
5575 · Marina Repair/Maintenance	225.00		4,882.02	0.00	0.00
Total 5200 · Marina Expense	225.00	400.00	9,767.64	2,400.00	4,800.00
5300 · Security					
5311 · Security Camera R&M	0.00	333.33	0.00	2,000.02	4,000.00
5320 · Gate Closing Expense	0.00		0.00	0.00	0.00

Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

March 2021

	Mar 21	Budget	Oct '20 - Mar 21	YTD Budget	Annual Budget
5335 · Key Fobs	0.00		0.00	0.00	0.00
5300 · Security - Other	0.00		0.00		
Total 5300 · Security	0.00	333.33	0.00	2,000.02	4,000.00
5400 · Utilities					
5410 · Electric	1,101.99	1,291.67	6,067.24	7,749.98	15,500.00
5420 · Water/Sewer	1,064.86	1,291.67	8,058.94	7,750.02	15,500.00
5430 · Telephone/Pager/Cable/Web	270.54	208.33	1,443.35	1,250.02	2,500.00
5440 · Gas/Propane	0.00	25.00	92.35	150.00	300.00
Total 5400 · Utilities	2,437.39	2,816.67	15,661.88	16,900.02	33,800.00
5500 · Building and Grounds					
5511 · Professional/Contract Services	565.88	816.67	7,532.91	4,899.98	9,800.00
5512 · Repairs, Maintenance & Supplies	906.79	583.33	3,923.43	3,500.02	7,000.00
5515 · Janitorial and Cleaning	137.41	416.67	1,257.57	2,499.98	5,000.00
5516 · Gasoline (Grounds machinery fuel)	12.95	58.33	187.10	350.02	700.00
5520 · Maintenance Equipment	0.00	250.00	1,529.08	1,500.00	3,000.00
5530 · Pest Control	0.00	250.00	284.80	1,500.00	3,000.00
5560 · Landscaping	47.98	1,666.67	849.54	9,999.98	20,000.00
5580 · Pool Maintenance	13,000.00	416.67	14,200.00	2,499.98	5,000.00
5585 · Pool Repair/Replacement	0.00	866.67	6,236.83	5,199.98	10,400.00
5590 · Pool Chemicals	330.00	1,333.33	2,713.40	8,000.02	16,000.00
5591 · EPA/Water	0.00	102.50	0.00	615.00	1,230.00
5683 · Certification Reimbursement	0.00	166.67	0.00	999.98	2,000.00
6500 · Playground Expense	0.00		2,460.00	0.00	0.00
Total 5500 · Building and Grounds	15,001.01	6,927.51	41,174.66	41,564.94	83,130.00
5600 · Other Administration Expense					
5519 · Leased Equipment	0.00	183.34	6.95	1,100.00	2,200.00
5650 · Postage	55.00	41.66	153.35	250.01	500.00
5660 · Legal Fees	150.00	1,000.00	1,012.00	6,000.00	12,000.00
5665 · Seminars, Training and Fees	0.00	83.34	354.00	500.00	1,000.00
5670 · Office Supplies/Expenses	590.45	416.66	3,882.78	2,500.03	5,000.00
5680 · Audit Fees	5,750.00	985.00	11,500.00	5,910.00	11,820.00
5682 · Organizational Fees and License	0.00	125.00	10.00	750.00	1,500.00

Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance

March 2021

	Mar 21	Budget	Oct '20 - Mar 21	YTD Budget	Annual Budget
5686 · Website Maintenance	100.00	100.00	600.00	600.00	1,200.00
5690 · Advertising	24.57	125.00	91.26	750.00	1,500.00
6020 · Bank Fees	303.14	500.00	3,907.23	3,000.00	6,000.00
6040 · Trustee Election	0.00		0.00	0.00	0.00
Total 5600 · Other Administration Expense	6,973.16	3,560.00	21,517.57	21,360.04	42,720.00
5630 · Insurance-Business					
5631 · Insurance - Liability	2,238.75	1,266.67	4,477.50	7,599.98	15,200.00
5632 · Insurance - Workers Compensatio	-3,169.25	872.50	140.50	5,235.00	10,470.00
5633 · Insurance - Auto Liability	54.50	16.67	109.00	99.98	200.00
5634 · Insurance -Property	5,488.75	894.17	10,977.50	5,364.98	10,730.00
5635 · Insurance - Flood	1,894.28	0.00	9,938.43	0.00	0.00
Total 5630 · Insurance-Business	6,507.03	3,050.01	25,642.93	18,299.94	36,600.00
5700 · Publications Expense					
5710 · Banner - Commissions	0.00		0.00	0.00	0.00
5711 · Banner composition	0.00	191.67	1,570.00	1,150.02	2,300.00
5720 · Banner - Printing Costs	22.26		444.51	0.00	0.00
5740 · Banner - Paper Delivery	383.70		697.77	0.00	0.00
5760 · Banner - Miscellaneous Expenses					
5761 · Tide Tables	0.00		0.00	0.00	0.00
5762 · King Features	0.00		0.00	0.00	0.00
Total 5760 · Banner - Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
Total 5700 · Publications Expense	405.96	191.67	2,712.28	1,150.02	2,300.00
5800 · District Recreation					
5830 · Expenses -	0.00	333.33	0.00	2,000.02	4,000.00
Total 5800 · District Recreation	0.00	333.33	0.00	2,000.02	4,000.00
5900 · Capital Layout					
5901 · Survey	0.00	416.67	0.00	2,499.98	5,000.00
5903 · Sheds to Replace Porta Potty	0.00		0.00	0.00	0.00
5906 · Fishing Pier Repair	0.00		0.00	0.00	0.00
5907 · Basketball Court	0.00	4,166.67	0.00	24,999.98	50,000.00
5909 · Screen Room Repair	0.00	3,333.33	0.00	20,000.02	40,000.00
5911 · Rec Hall Repairs	0.00	1,916.67	7,544.99	11,499.98	23,000.00

**Bayshore Gardens Park & Recreation District
Profit & Loss Budget Performance
March 2021**

	<u>Mar 21</u>	<u>Budget</u>	<u>Oct '20 - Mar 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
5912 · Automatic Gate to the Beach	0.00		0.00	0.00	0.00
5913 · Splash Park	0.00		0.00	0.00	0.00
5914 · Dog Park	0.00		0.00	0.00	0.00
5916 · Lighting Basketball Court	0.00		0.00	0.00	0.00
5917 · Pool ADA Bathrooms	0.00		0.00	0.00	0.00
5918 · Lighting Pool	0.00		0.00	0.00	0.00
5921 · Capital Layout - Marina Project	0.00	5,249.58	0.00	31,497.52	62,995.00
Total 5900 · Capital Layout	0.00	15,082.92	7,544.99	90,497.48	180,995.00
9010 · Bank Service Charges	21.00		106.75		
Total Expense	45,941.12	55,389.60	225,497.01	332,337.52	664,675.00
Net Ordinary Income	-31,933.78	-0.02	370,525.17	0.00	0.00
Other Income/Expense					
Other Income					
10000 · Sales Tax Discount	1.29		51.16		
Total Other Income	1.29		51.16		
Net Other Income	1.29		51.16		
Net Income	-31,932.49	-0.02	370,576.33	0.00	0.00

Bayshore Gardens Park & Recreation District

Balance Sheet

As of March 31, 2021

Mar 31, 21

ASSETS

Current Assets

Checking/Savings

1000 · Checking-Operating 5/3 2537	108,755.84
1004 · Petty Cash - District	350.00
1005 · Escrow Account 5/3 - 3919	36,000.00
1006 · Checking-Payroll 5/3 2545	29,883.10
1016 · Savings - Operating 5/3 4032	380,695.44
1019 · Savings Reserves 5/3 5013	
1021 · Reserve Fund-Roofing	4,607.39
1022 · Reserve Fund-Hall Upgrade	-1,914.26
1024 · Reserve Fund - Wood Shop Exp	800.00
1032 · Reserve Fund - Marina	17,593.69
1019 · Savings Reserves 5/3 5013 - Other	-2,289.98
Total 1019 · Savings Reserves 5/3 5013	18,796.84

Total Checking/Savings 574,481.22

Accounts Receivable

1100 · Accounts Receivable	46,845.04
Total Accounts Receivable	46,845.04

Other Current Assets

11500 · Water Boy Bottle Deposit	35.00
1499 · *Undeposited Funds	2,355.00
Total Other Current Assets	2,390.00

Total Current Assets 623,716.26

Fixed Assets

1900 · Land	400,000.00
1910 · Buildings	1,307,197.93
1920 · Recreation Area	1,768,907.19
1940 · Recreation Area F & E	97,308.64
1960 · Machines & Equipment	90,008.21
1980 · Office Furniture and Equipment	36,158.54
1990 · Other Furniture and Equipment	53,448.88
1995 · Accumulated Depreciation	-1,195,385.52
1999 · 2019-2020 FY Reserve Expenses	31,516.81

Total Fixed Assets 2,589,160.68

Other Assets

1800 · Utility Deposits	280.00
Total Other Assets	280.00

TOTAL ASSETS 3,213,156.94

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	20,165.81
Total Accounts Payable	20,165.81

Bayshore Gardens Park & Recreation District

Balance Sheet

As of March 31, 2021

	<u>Mar 31, 21</u>
Other Current Liabilities	
2010 · Accrued Wages	6,180.17
2100 · Payroll Liabilities	
2300 · Garnishment of Wages	-678.01
2100 · Payroll Liabilities - Other	1,774.71
Total 2100 · Payroll Liabilities	<u>1,096.70</u>
2171 · Sales Tax Payable	1,515.54
2500 · Security Deposits	
2501 · Hall Security Deposits	-520.00
2502 · Marina Security Deposits	35,500.00
2503 · Screen Room Deposit (Screen Room Deposit)	80.00
Total 2500 · Security Deposits	<u>35,060.00</u>
2600 · Deferred Revenues	46,682.59
2700 · Prepaid Income	665.65
Total Other Current Liabilities	<u>91,200.65</u>
Total Current Liabilities	<u>111,366.46</u>
Total Liabilities	111,366.46
Equity	
3040 · Owners' Equity	182,295.76
3050 · Retained Earnings (Retained Earnings)	1,420,774.85
3200 · Fund Balance	-86,517.97
3300 · Investment in GFAAG	1,214,661.51
Net Income	370,576.33
Total Equity	<u>3,101,790.48</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,213,156.94</u></u>

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Small Boat Area Contract Meeting Date: 4/28/21

Type of Meeting: Board of Trustee Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: To Change boat usage. Fix
outdated requirements

Estimated Costs to District (if applicable)

N/A

Attachments/Supporting documents: None: N/A

Board Trustee: Melanie A. Woodruff Date: 4/20/21

Print Name: Melanie A. Woodruff

Received by: [Signature] Date: 4/20/2021

ANNUAL CONTRACT

Small Boat Area (SBA) Space Rental Contract will include kayaks, canoes, and any boat 17 foot or less with single hull and no motor. Name _____ Phone # _____

Address _____ Email _____

hereinafter called Lessee, agree as follows: The District hereby grants to Lessee the privilege of using an assigned space for his/her water craft in the SBA located on the District property on an annual basis for a term commencing on Oct 1, 20____ and ending on September 30, 20____ the amount _____ of paid annually, in advance and non-refundable. Payment type _____

Description of Water Craft: _____ Trade Name: _____

Type of craft _____ Vessel Name _____ ID or Hull # _____

Color _____ Length _____ Beam _____ ATTACH PICTURE OF VESSEL

if applicable, Insurance Company _____ Insurance Co phone number _____

Owner 24 Hr phone # _____

First priority will be given to a Resident that is at least 18 years of age and resides within Bayshore Gardens special taxing District and will pay the resident rate, all others will be charged at nonresident rate. Lease may be terminated by either party with 30 days written notice.

A non-resident Lessee must vacate by 30 days from the date of a notice-to-vacate if a space is needed by a District resident and monies paid will be prorated for time used. All notices to Lessee shall be considered delivered when sent USPS certified mail. Any changes to contact information must be reported to District immediately.

A late fee of \$100.00 shall be added to the contract if payment is not received within 15 days of due date. After 30 days from renewal date the boat will be removed from the storage area at the owner's expense and above fees and late fees shall apply. **After 60 days, owner agrees that if the District removes the kayak/canoe/ or other small boat from the designated area, that kayak/canoe/small boar becomes the property of the District.** Lessee agrees to abide by all the rules and regulations established in the District and are a part of this contract.

RULES

1. Hours of use 7:00AM to 10:00PM.
2. Vehicle parking in parking lot in front of Recreation Hall. No parking in SBA area
3. Gate keys for use of owner or their designee only. Gates kept locked at all times
4. Boat dollies or beach wheels will be provided for porting watercraft to the beach to launch.

RULES CONTINUED

- Dollie or wheels to be rinsed off after every use and returned to designated storage place.
5. Lessees must keep the equipment supplied by the District in good working condition and keep their space neat and orderly.
 6. Boats may be inspected by District staff, or appointed agent at any time. Boats may rest on timbers supplied by boat owner
 7. **Owner/lessee must provide picture of kayak/canoe/small boat when registering.**
 8. **Must attach Bayshore Gardens decal to kayak/canoe/small boat.**
 9. **Boats may rest on timbers supplied by boat owner but must be assigned a lot number by Bayshore Gardens.**
 10. All tie down equipment is the responsibility of the boat owner. Tie downs to be installed no more than 10 feet from boat hull
 11. No maintenance of boat allowed in SBA.

I/We am/are in full understanding of the above and agree to be bound to this Lease. The management of Bayshore Gardens Park and Recreation District will endeavor to protect all personal property on the premises, but in no way accepts or assumes any responsibility for the loss or damage to said property by fire, theft, vandalism, robbery, acts of God, or damage of any kind to said property. The undersigned hereby relieves Bayshore Gardens Park and Recreation District owners and agents from all responsibility of fire, theft, vandalism, robbery, acts of God or damage of any kind to the property of said undersigned.

I/We have read and Lessee agrees to pay all expenses, including legal fees and court costs incurred by the District for moving or removing the said boat due to non-payment or rule violation. ***If I/we fail to pay within 60 days of renewal date, the kayak/canoe/small boat becomes the property of the district.***

Owner(s) Signature DATE _____

Owner(s) Print name Date _____

Accepted by: _____ Date _____
District Office Signature **Manager or Agent**

SBA fees are subject to review by the District or its agents and may be amended at the time of lease renewal. Notice to lessee will be noticed at time of annual renewal.

<i>Fee Schedule</i>	<i>Resident</i>	<i>Non-resident</i>
<i>Small Boat</i>	<i>\$96.00</i>	<i>\$192.00</i>
<i>Kayak/canoe</i>	<i>\$96.00</i>	<i>\$192.00</i>
<i>sailboat</i>	<i>\$96.00</i>	<i>\$192.00 (Must fit on kayak rack</i>

Date approved 6/19/18 Stacey Denson
Date Revised 8/21/18
Date Effective 6/19/18

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Swimming Pool Policy (Residents) Meeting Date: 4/28/21

Type of Meeting: Board of Trustees Workshop _____ Board Meeting X

Motion: X Discussion: _____ (check one)

Rationale for Request: To change outdated information to correct and clarify terms. Add temp requirement for opening pool. Allow office to set certain times

Estimated Costs to District (if applicable)

N/A

Attachments/Supporting documents: None: N/A

Board Trustee: Melanie A. Woodruff Date: 4/20/21

Print Name: Melanie Woodruff

Received by: [Signature] Date: 4/20/2021

CHARTER 2002-365

Section 3 Use of district facilities—Persons entitled to use the district facilities and property of the district shall be limited to residents within the district, their family members and guests, and such other persons and groups as the trustees may authorize from time to time, The property of the district shall consist of real or personal property and improvements now or hereafter acquired, erected, or purchased by the trustees for the district. For the purposes of this act, each parcel of property in said district is hereby declared to be uniformly and generally benefited by the provisions hereof.

For Pool to be open the water temperature in the pool must be at least 70 degrees.

The swimming pool shall be for the use of residents and their guests and others as approved by the Board of Trustees on a case by case basis.

At least one Lifeguard and one pool attendant shall be on duty when pool is open to the public.

The residents and their guests shall sign a waiver and **the residents shall** obtain a pool FOB (each FOB is a onetime \$10.00 expenditure) before using the pool. A guest may come to the pool with the resident. There shall be no cost to the residents or their guests.

The pool shall be closed 8:00AM until noon daily to the public unless one lifeguard and one pool attendant is on duty. The Board may authorize Bayshore Gardens Clubs and Organizations the use the pool during the 8:00AM until Noon (or until lifeguards and pool attendant are present) for Lap swimming / organized exercise. The time for lap swimming/exercise may be extended if Lifeguards and pool attendants are not available after noon. No one under the age of 10 will be admitted to the pool for lap swimming without a lifeguard and a pool attendant on duty unless accompanied by an adult.

Pool hours will be published. See Website

~~Public Pool hours shall be for the month of May, 4:00 to 8:00PM Monday thru Friday and noon until 8:00PM Saturday and Sunday. Must be closed ½ hour before dusk.~~

~~Summer months while school is not in session, Noon until 8:00PM, At least one Lifeguard and one pool attendant must be on duty when pool is open to the public. October until the end of the season, noon until 6:00PM Monday thru Sunday, lifeguards must be on duty.~~ Should the District experience a shortage of lifeguards the pool will be closed to the Public during the hours that Lifeguards and pool attendants are not on duty.

Should the Board of Trustees authorize non-residents the use the pool, the charges per swim will be set by the Board at the time approval is granted to non-resident/s group. The non-resident/s shall sign a waiver before entering the pool area. The non-resident events shall have a certified lifeguard on duty at their expense

Approved 5/15/2018 Sharon Denson

Revised 6/19/18 Sharon Denson Revised 11/21/18 Revised 3/19/19

Effective 5/15/2018

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Marina Work Area ~~Fee~~ Increase Meeting Date: 4/28/21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: _____

Increase Marina Work Area
from Residents 10 per week \$20
None \$20 30

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerly Date: 4/20/21

Print Name: Terry Zimmerly

Received by: [Signature] Date: 4/20/2021

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Boat Ramp Fee Increase Meeting Date: 4/28/21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: _____
Increase ramp fees from \$0 per
year to

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Board Trustee: Terry Zimmerman Date: 4/29/21

Print Name: Terry Zimmerman

Received by: [Signature] Date: 4/20/2021

BAYSHORE GARDENS PARK AND RECREATION DISTRICT
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Budget Meeting Date: 4-28-21

Type of Meeting: _____ Workshop _____ Board Meeting

Motion: Discussion: _____ (check one)

Rationale for Request: Budget for 2021-2022

None

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: _____

Resolution 2021-01

Board Trustee: Terry Zimmerly Date: 4/8/21

Print Name: Terry Zimmerly

Received by: Mia Cruz Date: 4/8/21

RESOLUTION 2021-01

A RESOLUTION TO AMEND THE 2019-2020 BUDGET OF BAYSHORE GARDENS PARK AND RECREATION DISTRICT

Whereas, The Bayshore Gardens Park and Recreation District is a tax supported Special purpose district authorized under the provisions of House Bill 997, the 2002 Legislature, Florida Law 2002-365, to charge a "Recreation District Tax" on all taxable real property and,

Whereas, the Board of Trustees held a properly advertised public Board of Trustee Meeting in accordance with Florida Statute 189.015 to amend the Budget for the fiscal year 2019-2020.

Whereas, the provisions of Florida Law 189.016 (5)(C) require that the Board of Trustees amend the budget by Resolution for the transfer of balance brought forward form the fiscal year 2019-2020.

Now, therefore, be it Resolved by the Board of Trustees of Bayshore Gardens Park and Recreation District to the following reserve accounts:

- \$30,000 – Hall / 1022
- \$25,000 – Marina / 1032
- \$25,000 – ADA / 1025
- \$7,110.59 – Pool / 1023
- 10,000 – Security / 1036
- \$5,000 – Outdoor Exercise Equipment / 1033

TOTAL = \$102,110.59

1. The Resolution shall become an attachment to the minutes.
2. This Resolution shall be posted on the Official Website for a minimum of two years.
3. The Resolution shall be forwarded to Account for adjustment to the Budget.
4. The Resolution shall be made a part of the Budget for 2019-2020

Adopted: _____

Morris Raymer, Chairman

Terry Zimmerly, Treasurer