

Policy and Procedure Committee Meeting October 23, 2018

Present: Dan Rawlinson, Steve Watkins, Barbara Susdorf and Sharon Denson

The meeting was called to order at 7:00 PM.

The first item on the agenda was the Facility rental for reoccurring events 1004COM. The policy would be for those commercial events as well as non-resident organization business and organizations to use the facilities as an ongoing event or a one-time rental. The District should be held for the use of the residents activities and not tied up by outside entities using the facilities for profit. The hourly rate was discussed at length with a final recommendation of \$200.00 per hour. The pool would not be part of this agreement as the pool has been determined not for rent. The item will go forward for discussion at the Work Session.

The Public Hearing Policy 1030PH was discussed and the urgency of having the process in place to try to stop the misuse of the privileges of the District. The hearing would be for the second offense other than a violation of a rule or policy that resulted in personal injury or property damage. If injury or damage the hearing procedure would be implemented. The office would get a signed complaint, if the complaint had merit, the letter would be sent to give a warning of the policy or rule violated and a copy of 1030PH. The would be informed that any further violation could result in a loss of privileges.

The procurement policy 1008P and 1008 PR were discussed briefly and will be discussed again at the next Policy and Procedure meeting.

Website policy was discussed and the future of the website. The policy would allow the District Office to handle the Website or could hire someone. Will be recommended that we train District Manager to be the web master for now. The web master will be available to assist if necessary at no charge to the district. The website is required by law and is not to be used for other than official business of the Board of clubs and organizations. The clubs and organizations would be limited to their assignment on the website. The calendar is posted on the website.

Meeting adjourned at 8:00PM

Sharon Denson