

Board of Trustees Meeting: October 2017

BAYSHORE GARDENS PARK AND RECREATION DISTRICT BOARD OF TRUSTEES

MINUTES OF MEETING October 17, 2017

The regular meeting of the Board of Trustees of Bayshore Gardens Park and Recreation District was called to order by acting Chairman Richard Nelson at 7:00 pm and was followed by the Pledge of Allegiance. Notice of the meeting was posted in the October Bayshore Banner.

Roll Call: Steve Watkins, Dan Rawlinson, Holly Clouse, Debbie Korell, Richard Nelson, Terry Zimmerly and Jim Couey. Chairman Maynard Boyce was on vacation.

A quorum was established.

Present: Joanne Manse, Don Gassie, Suzanna Young, Marie Young, John Woodruff, Rose Woodruff, Susan Donaldson, Alan Riga, Barbara Greensburg.

Debbie made a motion to approve the September minutes. Steve seconded. **MOTION PASSED.**

Dan made a motion to approve the September Financials. Jim Couey seconded. **MOTION PASSED.**

NEIGHBORHOOD ASSOCIATION: Dan Rawlinson

Dan stated that he has more "Drive Like Your Kids Live Here" signs. Contact Dan at 755-9388 and he will put a sign in your yard. There will be a Breakfast with Santa Clause event for the kids on the 9th of December. Christmas lights judging contest will be conducted sometime in December and prizes given. See the December Banner for exact date. **Next meeting will be November 9th, 2017 at 7:00 pm.**

CRIME WATCH: Steve Watkins

Steve reported deputies Chris Ralston and Russell Younger from the MSO Crime Prevention Office attended the Crime Watch meeting. Deputy Ralston is our liaison for West Manatee County. He recently identified all of the MSO trespass signage in the District that needs to be replaced. Steve also reported a security light in the picnic area that has been replaced several times this year. Suggested to have an electrician evaluate the fixture and electrical connections. Crime Watch will coordinate with the District office to have maintenance personnel demonstrate how to open the marina gates manually during a power failure. **Next meeting will be November 14th, 2017 at 7:00 pm.**

RESTORE BAYSHORE: Suzanna Young

Sidewalk Construction; See the meeting minutes in this edition of the Banner for updates for your area. Suzanna is working very closely with Manatee County representatives as they are attending every meeting. Cleanup of all the hurricane debris should be completely recovered by the end of November. There is a plan to install a lighted intersection in the community. **Next meeting will be November 13th, 2017 at 6:30 pm.**

MANAGER'S REPORT: Joanne Manse

Joanne reported waiting to hear from FEMA regarding the facility storm damage issues. The marina gate keys were all deactivated and reactivated as renewals were paid. Vic Kasparian has agreed to replace John Woodruff as Dock Master. Sally Couey is the new recreation hall monitor for special

events. The AC system on the west end of the building is not cooling properly and will have to be replaced.

BUDGET & FINANCE Terry Zimmerly

Discussed were the total income and expenses for the current physical year; income of \$653,032 and expenses of \$463,023 for a net income \$190,000 which will be carried over to next year's budget. Dan asked about recent legal fees and expenses incurred. Other expenses from the finance sheets were discussed. Next meeting will be November 15th, 2017 at 5:30 pm.

WEB/BANNER: Dan Rawlinson

Dan talked about the cost of creating the Banner and made the point of selling more advertising to off-set the cost. Dan pointed out that we have a well-designed community paper by someone who is "worth every penny". There is currently not enough people to sell ads and sales personnel are needed now. **Next meeting will be November 15th, 2017 at 5:30 pm.**

MARINA: Debbie Korell for Richard Nelson

Debbie stated that marine construction companies are focused on cleaning up after Hurricane Irma. As a result, the bid for the replacement of the boat ramp is pending until next year until construction firms get caught up. John said the contract for the tree removal at the boat ramp is still active and awaiting the contractor perform the work. **Next meeting will be November 15th, 2017 at 5:30 pm.**

HOUSE & GROUNDS: Holly Clouse

Holly said November 18th is the Board retreat to begin at 10 am. Location to be announced. Maintenance cleaned the picnic tables in the pavilions. The old ceiling string lights in the rec hall have been replaced with cool white LED string lights. The rec hall design challenge presentations have been moved to January by request of Ringling. Time and location to be announced. Steve mentioned that 2 of the wood picnic benches in the back just outside the District office have broken seat supports. **Next meeting will be October 11th, 2017 at 5:30 pm.**

PERSONNEL & SALARY: Dan Rawlinson

Dan provided a packet to all trustees at the October Board committee meeting that contained letters of complaints in the form of memorandums, letters of reprimand, admonishment and complaint regarding the problems with the District manager Joanne Manse. He stated that his biggest problem with her was the delay of remounting the pool slide in a timely manner. Dan referenced his discussion with outside agencies who all agreed that the pool slide not mounted to the pool deck for such a long period of time was a problem. Dan then made a motion to request that his letter of reprimand regarding the pool slide be included in her personal file. Steve seconded and **MOTION PASSED**; 4 for and 2 against. Then, Steve made a motion dismiss and replace Joanne Manse as District manager to take effect immediately. Jim seconded, **MOTION PASSED**; 4 for and 2 against with much discussion. Steve made a motion to pause for 30 minutes to allow Dan to process Ms. Manse's departure. Jim seconded, **MOTION PASSED**. After a 30 minute pause, Richard made a motion to re-start the meeting again, Jim seconded, **MOTION PASSED**. Richard stated that the office keys have been given to Dan. There was further discussion on what processes need to occur to re-open the District office tomorrow morning. **Next meeting will be November 15th, 2017 at 5:30 pm.**

OLD BUSINESS: No old business.

NEW BUSINESS:

Suzanna suggested that a notice be submitted in the Banner requesting the clubs provide the District office the contact phone numbers and emails for the purpose of communication continuity with the residents of Bayshore. She would also like the mail boxes for all of the clubs returned to the District office.

Next meeting is November 21st, 2017 at 7:00 pm.

Steve made a motion to adjourn, Jim seconded. Meeting adjourned at 9:20 pm.

Respectfully submitted
Steve Watkins, Trustee
Acting Chairman, Richard Nelson