

**Bayshore Gardens Park & Recreation District**  
**Board of Trustees Meeting**  
**Wednesday July 22, 2020 @ 7:00PM**

The Meeting was called to order at 7:00 pm by Chair Jim Frost. Roll call established there was a quorum. The Pledge of Allegiance was recited by all.

Trustees Attending were Jim Frost, Chairman; Barbara Susdorf, 2<sup>nd</sup> Chair; Katey Dolan, Treasurer; Belle Baxter, Steve Watkins and Terry Zimmerly. Secretary Sandy McCarthy was absent.

Minutes from June 11 – motion to approve by Dolan, seconded by Susdorf – **Approved unanimously**

Minutes from June 17 – motion to approve by Watkins, seconded by Dolan – **Approved unanimously**

Minutes from June 24 – motion to approve by Watkins, seconded by Susdorf – **Approved unanimously**

Minutes from July 8 – motion to approve by Watkins, seconded by Dolan – **Approved unanimously** with changes

Treasurer's Report – motion to approve by Watkins, seconded by Susdorf – **Approved unanimously**

6.A – Resolution 2020-03 to adopt the 2020-2021 budget – motion to accept by Dolan, seconded by Zimmerly – **Approved unanimously**

6.B – Resolution 2020-04 to impose assessment as determined by the budget – motion to accept by Zimmerly, seconded by Baxter – **Approved unanimously**

7 – Zimmerly made the motion to appoint Jose Alicea as Dock Master. Baxter seconded – **Approved unanimously**

8 – Zimmerly made the motion to raise Pool Attendants' minimum wage from \$8.50 to \$8.56/hour to comply with State rate. Susdorf seconded – **Approved unanimously**

9 – Frost reported that an automatic lift gate has been installed at the entrance to the Beach Road. The gate is on a timer to open in the morning and close at night. If a car is at the beach after dark, there is a trip plate that will open the gate from the beach side. In a side note it was noted that research revealed the area south of the screen room to the Bay and between the pool and 26<sup>th</sup> Street is open to the public in perpetuity. Our insurance adequately covers this area. Stricter signs were recommended.

10 – Zimmerly made the motion to approve Folk Asphalt to repair asphalt in the Marina using county-approved materials. Dolan seconded – **Approved unanimously**. Money to pay for this is available in reserves

11 – There was discussion about who would seed the ball field – an outside source or our maintenance. Zimmerly made the motion to have maintenance grade & seed the ball field. Watkins seconded with a budget of \$1,500. – **Approved unanimously**

12 – Zimmerly made the motion to add July 4 and remove Presidents Day for the Employee Manual. Dolan seconded – **Approved unanimously**

13 – Zimmerly made the motion to add Temporary District Office Manager job description to Employee Manual and give Gia Cruz a \$.50/hour raise. Baxter seconded – **Approved unanimously**

14 – Gia Cruz reported 2 new grills are needed in the park, they cost \$130 each. Also, new life rings are needed in the marina. US Coast Guard-approved life rings cost \$65 each and Gia suggested that covers, costing \$25 each would extend the life of the rings. It was decided the cost of these items are within the office's monthly budget and Gia should use her best judgment to make these purchases.

There was also discussion about more pool hours. Terry made the motion to open the pool on Monday, Tuesday and Wednesday from 4 pm – 7 pm starting Monday July 27. Watkins seconded – **Approved unanimously**

15 – Zimmerly made the motion to change sections 5 & 6 and add the Interim District Office Manager job description to the employee handbook. Susdorf seconded – **Approved unanimously**

16 – Zimmerly made the motion to reinstate committees. Watkins seconded – **Approved unanimously**

17 & 24 – Zimmerly has been looking at replacements for the sign at the entrance to the parking field. The previous quote of \$360 was for materials that would not hold up outside. The new quote is \$510. The motion was tabled and will go to a workshop for further discussion.

18 – An RFP will be going out for bids to repair the roof.

19 – Baxter made a motion to dispose of non-working golf cart & pressure washer. Dolan seconded – **Approved unanimously**

20 – Frost announced the District is still on FPL's list and there has been a reduction in price to move the pole necessary to support the electricity in the marina. The District only has to pay for the meter which will cost \$1,500.

21 – Hall Acoustics – Dan Smith presented his son's opinion – the system is great, but something needs to be done to deaden the sound. A committee will be created to look into options.

22 – Watkins made a motion to replace the tires on the John Deere and for a tarp to cover the tractor. Zimmerly seconded – **Approved unanimously**

23 – Watkins had a plumber check the water collection areas and was told the water collection on the south side of the marina is OK, the one on north side needs work. Dock master Robert Hindle has said he's had no problems with either area.

25. – Watkins made a motion to have electricity installed in the storage room on the south side of the workshop. Motion was tabled, will go to workshop for more discussion with Woodchoppers.

26 – Watkins was advised the plaques mounted outside of the Rec Hall are under lock & key. Also, the drawings he was interested in are prints, not originals.

27 – Watkins made a motion that Crime Watch be reimbursed for the bulletin board that Neighborhood Watch donated to the district. There was discussion about Crime Watch vs. Neighborhood Watch which and which group owns items cleaned out from the Crime Watch room. Still to be resolved as there was no second to the motion.

28 – Watkins made the motion to rescind the Sergeant at Arms section of the Meeting Decorum Policy. Zimmerly seconded – **Approved unanimously**

29 – Watkins made the motion to remove all No Parking signs. Zimmerly seconded.  
Watkins & Zimmerly – Yes. Baxter, Dolan, Frost & Susdorf – No. This will go to a committee.

Frost noted that there had been a complaint filed against Watkins by one of the maintenance men. Two mothers then added they were displeased with Watkins for ordering their daughters, who work in the District, to do jobs outside of their job descriptions.

30 – The following board members submitted letters of resignation – Jim Frost, Belle Baxter, Katey Dolan and Sandy McCarthy.

Terry made a motion to add Dan Smith & Dan Rawlinson to the Board, Katey Chmiel-Dolan second  
**Approved unanimously**

Meeting adjourned at 10 pm

