

Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
September 16, 2020 - 7:00 PM

1 & 2. The Meeting was called to Order at 7:05 PM by Chair John Lindsey.

Trustees Attending: Barbara Susdorf, Terry Zimmerly, Dan Rawlinson, John Lindsey, Morris Raymer, Melanie Woodruff, Barbara Greenberg, Steve Watkins and Lorna Pierce. A quorum was established.

3. Pledge of Allegiance was conducted.

4. Minutes from August 18th Board Meeting – Motion to approve by Terry, seconded by Barbara Greenberg – **Passed unanimously**

5. **Treasurer's report** - A copy of the balance sheet and the profit and loss statement was reviewed. This is the last month of the year. There is still some monies in the hall account, but probably not enough. Income at this time is far less than expected. Terry said it is very unlikely we will receive any more revenues this last month. Revenues likely lower due to non-payment of taxes by some residents, likely due to the on-going COVID-19 pandemic. She reported that we have \$489,000 in the budget and that was low. Starting in October, we can look at the whole year and it will provide a better idea of how much money will be available.

6. **District Office Manager's Report** - Gia reported Randy will be rebuilding the office steps. There is an issue with the center gate reader to the marina. Gia has contacted Tempus to see if it is still under warranty. Reader might have to be replaced. Cedar Hammock Fire Department has been here for the last few weeks training in our pool and beach area. While they were training, they decided to come into the marina area and found that there is an issue with our keypad allowing for emergency access. Gia has also contacted Tempus about fixing that issue.

7 - 9. **Committee Reports**

- **Playground** - Barbara Susdorf reported Gia had the playground inspected and we do not have enough mulch for child safety in the event of a fall. Additional mulch needs to be added in the areas that are too thin. The last supplier of the mulch provided quote of \$2,520 for the mulch. A question was raised about whether it was state mandated mulch is used or other materials. Barbara stated mulch is fine. Terry said they checked on the price for the alternate type of padding materials and it would be about \$20,000. Barbara Susdorf made a motion to allocate \$2,500 for the purchase of the mulch, Terry seconded the motion. – **Passed unanimously**
- **Hall Furnishings** - Chairs, Morris brought a couple of different chairs for everyone present to see as an example to replace the current chairs. Quotes for all three chairs were given out for review. The white resin Hercules event chair - cost of \$24.00 each; the black vinyl Hercules banquet chair - cost of \$18.49 each; and, the grey fabric Hercules banquet chair - cost of \$25.99 each. All chairs are stackable. There was a discussion about all chair options. It was decided that Morris and Gia would get more quotes about chair prices and rack prices and this matter was tabled to be discussed in committee.

- **Acoustics Panels** - Drawings for review of where the panels would go were laid out for viewing. Several examples of the panels were offered for review. There were two companies that offered estimates. One was ATI (\$8,300 installed) and the other from Gulf Coast Ceiling Systems (\$7,500 installed). There was much discussion from board members and citizens that getting the acoustics fixed is a priority. It would take about 6 to 8 weeks for the order to delivery. A motion was made by Morris that the board spend up to \$6,000 to buy the panels directly and have Bayshore maintenance hang them. The colors of the panels will be similar to the wall colors. Terry seconded the motion. – **Passed unanimously.**
- **Vertical Fabric Blinds** - Gia did research on blinds from Home Depot and Blinds to Go. Costs from each were presented for review. Blinds to Go were the cheapest and easiest to install. It was decided to go with a neutral color and have them open in the middle. A cost \$301.17 would be for each set of blinds with all the parts. Gia said we need 4 sets to cover the hall and the board room. Barbara Greenberg believes that no more motions be made about expenditures for the hall as she is still waiting for a full accounting of current expenditures be presented. Terry clarified we have \$40,900 in the hall right funds and we will have an additional \$20,000 next month. The blinds, chairs, bathrooms, and acoustics can be completed for less than \$60,000. Morris made a motion that up to \$1,500 be spent to buy 4 sets of blinds. Motion was seconded by Melanie. There was a call for a vote. 8 – Yes and 1 – No by - Barbara Greenberg – **Motion Passed**
- **Old Awnings** - Discussion was held regarding disposal of the old awnings. Morris said he had found a buyer for the awnings but didn't know how to set a price. Several of the people brought up that since this was property of the Bayshore District, that everyone should have a shot at buying them and not just sell them to one person. It was decided that Gia would place a notification in the Banner about public sale of the old awnings at \$50 each for large ones and \$10 each for small ones, noting they would be available for purchase on October 1st. Mr. Raymer made a motion regarding the advertisement of the sale of the awnings, Lorna Pierce seconded the motion, call for a vote and the motion. – **Passed unanimously**

10. **Hall Renovation** - Terry met with the contractor and he is willing to finish the two bathrooms, one will be the women's and the porch area. The estimated cost to the District is \$45,000 to continue with the current contractor. If we try to engage another contractor, we would have to buy the current contractor out of his agreement at about 30% of its value. A motion was made by Terry to spend \$45,000 to allow the current contractor to extend the permit and finish the women's hall bathroom and porch bathroom, Morris seconded, a vote was called and the motion – **Passed unanimously**

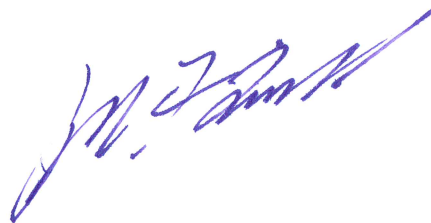
11. **Marina Asphalt** - Terry reported the contractor has finished the job but due to the rain, when they were half done when they realized they needed more asphalt. Gia told them to go ahead and finish it rather than stopping in the middle. The additional asphalt costs \$245. Terry Zimmerly made a motion to pay \$245 for the additional asphalt, motion was seconded by Morris Raymer, call for a vote the motion – **Passed unanimously**

12. **Boat Slips** - Terry stated that a non-resident has requested to pay 6 months on his lease and then pay the other half after that. The marina is full and we should not lose anything by letting them pay 6 months at a time. Melanie says this changes the rules for just a few people and it should be brought up to the committee. Morris asked if this could be a temporary fix due to the corona virus since a lot of people are having financial issues. Gia said only one person asking for this exception and only for this year. The person asking for the exception is a non-resident and that does not seem fair to the residents. Melanie said all slip rentals used to be for 6 months for everyone. Any change to slip agreements should be sent back to committee to discussion. It was agreed that this should be sent back to committee for any potential change to the policy/procedure.

13. **Boat Ramp** - Morris suggested we sell boat ramp fobs to non-residents, 30 at first, for a couple hundred dollars. This could be an increase in revenue of \$6,000. High traffic time would likely be only on the holiday weekends. Morris pointed out that the ramp is a high-quality ramp and that the stress factor is almost a non-factor. It was recommended that this idea be sent back to the committee for discussion.

14. **Malfeasance of Trustee** - Dan made a motion to have a special hearing regarding the potential charges of Malfeasance of Trustee Steve Watkins and to have that meeting in the next two weeks. The motion was seconded by Melanie. Discussion was held regarding when to hold the hearing and that it needed to occur before the next Board meeting. It would be open to the public and the only topic would be the charge of malfeasance. The procedure for holding a special hearing on the allegations were discussed. September 30th would be the date for the hearing. It was determined that the Board's attorney needs to be present. Gia was asked to contact the Scott, the Board attorney to determine if he could be available for the hearing. It was also noted that Steve was entitled to have his own attorney present the hearing. A motion for the hearing on the malfeasance, pending the attorneys' availability, be set for September 30 was made by Dan and seconded by Melanie. There was a call for a vote. 8 – Yes and 1 – No by - Steve Watkins – **Motion Passed**

15. **Adjournment** - A motion was made to adjourn the meeting at 8:34 pm by Dan Rawlinson and seconded by Morris Raymer, call for a vote motion. – **Passed unanimously**

A handwritten signature in blue ink, appearing to be 'M. J. [unclear]', is written diagonally across the page.