

**Bayshore Gardens Park & Recreation District
Board of Trustees Work Session Minutes
Wednesday; September 14, 2022, at 7:00 PM**

Roll call was taken. The meeting was called to order by Chairman Morris Raymer at 7:02 P.M.

Attending Trustees - Jeanne Murphy, Barbara Greenberg, Barbara Susdorf, Terry Zimmerly, Melanie Woodruff, Morris Raymer, Dan Rawlinson, and Kyle Weatherly.

Trustees Not in Attendance - Belle Baxter

The Pledge of Allegiance was conducted.

Committee Reports:

Marina - M. Raymer reported:

- Discussed adding a fence along the North and South side of the Maria to make it more secure. – Need to get some estimates on this.
- Trailers need to be moved around a bit to make them fit better and them more accessible.
- Renewals are October 1, 2022, for everything, slips, trailer spaces, ramp access and pool access.
- Airbnb Fobs - M. Raymer stated that him and Jose have both seen the renters that are on the canal sneak in behind someone else to use the ramp. Suggested selling a FOB for \$600 or \$700 for the year. Much discussion on this topic.
- Getting a new sign for the marina with the logo, dockmaster phone number and the website.

Policy & Procedure - M. Woodruff reported:

- 1006R Trailer Parking Rules - It has been discussed at our committee meeting, but before it is approved it should be changed to Boat Trailer Parking Rules as we don't want anyone to be confused about the type of trailers being parked in the marina.
- The committee is working on a procedural guild for projects and RFP's
- The committee is also working on Procedure for the Annual Budget Meeting. Like whom is able to vote, if you have to be present to vote, etc. If Trustees have any suggestions, please write them down or get them to Gia and so we can discuss it at our committee meeting.

Personnel & Salaries - T. Zimmerly reported:

- A revised District Office Manager Job Description the only issue letter "H" Deposit cash and checks on a weekly basis, provided the amount does not exceed blank. Removing the amount all together and just make it Deposit cash and checks on a weekly basis no later than Friday.
- Gia and I met with Aflac it's a supplemental insurance. Each employee gets a siphon already of about \$50.00 monthly and if they want to use it for this instead, they could, but there has to be at least 3 employees to start it off.

House & Grounds - K. Weatherly reported:

- Future Projects - Discussed the order of the projects and looked into the cost for some of these projects. Starting with the basketball court and the court next to it and doing them together as it would be more cost effective. The Basketball court would be completely redone and the court next to it would be repaving it to make it safe for whatever we want to do with.

Communication – D. Rawlinson reported:

- Discussed adding a church page in the Banner.

Discussion

J. Murphy thanked everyone who helped and volunteered with the Labor Day BBQ. Which was a great turn out.

D. Rawlinson made a motion for the meeting to be adjourned. K. Weatherly seconded. Meeting adjourned at 8:42P.M.

A handwritten signature in black ink that reads "Morris Reymes". The signature is written in a cursive style with a large, looping initial 'M'.