

**Agenda**  
**Bayshore Gardens Park & Recreation District**  
**Board of Trustees Meeting**  
**December 16, 2020, 7 P.M.**

1. Roll Call, Establish a Quorum
2. Call to Order
3. Pledge to flag
4. Approval of Minutes: 11/18/20 BOT Meeting
5. Treasurer's Report
6. District Office Manager's Report
7. Trustee Committee Reports
  - Agenda – Morris Raymer – Screen Room and Acoustic Panels
8. Agenda – John Lindsey – Signage & Hours Beach Gate Access
9. Agenda – John Lindsey – Secretary
10. Agenda – John Lindsey – Water Collection in Marina
11. Agenda – John Lindsey – Banner Status
12. Agenda – John Lindsey – Towing Contract
13. Agenda – John Lindsey – 2021 Meeting Schedule
14. Agenda – John Lindsey – Replace Chairman / Resignation
15. Additional Items as Needed

(Resident comments agenda item 3 minutes)

16. Adjournment

**Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact the District Manager at least 48 hours in advance of meeting to ensure that adequate accommodations are provided for access to the meeting.**

**Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.**

## Bayshore Gardens Park &amp; Recreation District

12/10/20

## Balance Sheet

Accrual Basis

As of November 30, 2020

	<u>Nov 30, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Checking-Operating 5/3 2537	85,204.37
1004 · Petty Cash - District	350.00
1005 · Escrow Account 5/3 - 3919	36,000.00
1006 · Checking-Payroll 5/3 2545	15,252.85
1016 · Savings - Operating 5/3 4032	125,549.30
1019 · Savings Reserves 5/3 5013	
1021 · Reserve Fund-Roofing	4,607.39
1022 · Reserve Fund-Hall Upgrade	33,772.01
1024 · Reserve Fund - Wood Shop Exp	800.00
1032 · Reserve Fund - Marina	2,292.69
1019 · Savings Reserves 5/3 5013 - Other	1,670.19
<b>Total 1019 · Savings Reserves 5/3 5013</b>	<u>43,142.28</u>
<b>Total Checking/Savings</b>	305,498.80
<b>Accounts Receivable</b>	
1100 · Accounts Receivable	5,504.59
<b>Total Accounts Receivable</b>	<u>5,504.59</u>
<b>Other Current Assets</b>	
11500 · Water Boy Bottle Deposit	35.00
1200 · Prepaid Insurance	6,720.77
<b>Total Other Current Assets</b>	<u>6,755.77</u>
<b>Total Current Assets</b>	<u>317,759.16</u>
<b>Fixed Assets</b>	
1900 · Land	400,000.00
1910 · Buildings	1,008,289.93
1920 · Recreation Area	394,900.19
1940 · Recreation Area F & E	97,233.64
1960 · Machines & Equipment	77,790.21
1980 · Office Furniture and Equipment	36,158.54
1990 · Other Furniture and Equipment	53,448.88
1995 · Accumulated Depreciation	-1,098,299.52
1999 · 2019-2020 FY Reserve Expenses	1,156,501.61
<b>Total Fixed Assets</b>	<u>2,126,023.48</u>
<b>Other Assets</b>	
1110 · A/R Trailer Estates	500.00
1800 · Utility Deposits	280.00
<b>Total Other Assets</b>	<u>780.00</u>
<b>TOTAL ASSETS</b>	<u><u>2,444,562.64</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	13,274.02
<b>Total Accounts Payable</b>	<u>13,274.02</u>
<b>Other Current Liabilities</b>	
2010 · Accrued Wages	787.17
2100 · Payroll Liabilities	
2300 · Garnishment of Wages	143.64
2100 · Payroll Liabilities - Other	-39.95
<b>Total 2100 · Payroll Liabilities</b>	<u>103.69</u>

## Bayshore Gardens Park &amp; Recreation District

## Balance Sheet

As of November 30, 2020

	Nov 30, 20
2171 · Sales Tax Payable	1,615.93
2500 · Security Deposits	
2501 · Hall Security Deposits	980.00
2502 · Marina Security Deposits	35,750.00
2503 · Screen Room Deposit (Screen Room Deposit)	80.00
<b>Total 2500 · Security Deposits</b>	<b>36,810.00</b>
2600 · Deferred Revenues	1,212.59
<b>Total Other Current Liabilities</b>	<b>40,529.38</b>
<b>Total Current Liabilities</b>	<b>53,803.40</b>
<b>Total Liabilities</b>	<b>53,803.40</b>
<b>Equity</b>	
3040 · Owners' Equity	182,295.76
3050 · Retained Earnings (Retained Earnings)	1,446,462.88
3200 · Fund Balance	-86,517.97
3300 · Investment in GFAAG	756,041.51
Net Income	92,477.06
<b>Total Equity</b>	<b>2,390,759.24</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,444,562.64</b>

## Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance November 2020

	Nov 20	Budget	Oct - Nov 20	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4000 · Assessments	17,824.97	42,369.00	17,824.97	84,738.00	508,428.00
4005 · Property Tax	-534.75	-1,143.41	-534.75	-2,286.82	-13,721.00
4006 · Commission fees	1,671.70		3,821.35		
4007 · Excess fees (Excess commission fees)					
<b>Total 4000 · Assessments</b>	<b>18,961.92</b>	<b>41,225.59</b>	<b>21,111.57</b>	<b>82,451.18</b>	<b>494,707.00</b>
<b>Expense</b>					
4100 · Rent					
4111 · Screen Room Rental	50.00	83.33	175.00	166.66	1,000.00
4120 · Hall Rentals	1,110.00	1,666.66	1,790.00	3,333.32	20,000.00
4150 · Marina Rentals					
4151 · Slip Rental					
4152 · Resident slip rentals	-493.44	3,008.33	35,735.08	6,016.70	36,100.00
4153 · Non Resident slip rentals	2,633.75	7,850.00	96,988.92	15,700.00	94,200.00
4155 · Short Term Slip Rental	0.00	0.00	0.00	0.00	0.00
4158 · Homeowner-Non Resident	0.00	391.67	4,740.00	783.30	4,700.00
<b>Total 4151 · Slip Rental</b>	<b>2,140.31</b>	<b>11,250.00</b>	<b>137,464.00</b>	<b>22,500.00</b>	<b>135,000.00</b>
4154 · Small Boat Area	0.00	33.33	480.00	66.70	400.00
4156 · Trailer Space Rental	0.00	383.33	3,065.58	766.70	4,600.00
4157 · Gate Keys	720.00	646.66	5,200.00	1,293.33	7,760.00
4805 · late fees	0.00	0.00	0.00	0.00	0.00
4825 · Work Areal/Pressure Washer	0.00	0.00	10.00	0.00	0.00
<b>Total 4150 · Marina Rentals</b>	<b>2,860.31</b>	<b>12,313.32</b>	<b>146,219.58</b>	<b>24,626.73</b>	<b>147,760.00</b>
<b>Total 4100 · Rent</b>	<b>4,020.31</b>	<b>14,063.31</b>	<b>148,184.58</b>	<b>28,126.71</b>	<b>168,760.00</b>
4300 · Pool					
4360 · Pool FOB	40.00		280.00		
<b>Total 4300 · Pool</b>	<b>40.00</b>		<b>280.00</b>		
4500 · Publications					
4530 · Banner - Classified Ads	0.00	0.00	0.00	0.00	0.00
<b>Total 4500 · Publications</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
4600 · Interest Income (Interest Income)	18.70	83.33	120.39	166.70	1,000.00

## Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance November 2020

	Nov 20	Budget	Oct - Nov 20	YTD Budget	Annual Budget
4800 · Miscellaneous Income					
4802 · Office Services	1.45		3.65		
4830 · Over/Short	0.00		-0.15		
4800 · Miscellaneous Income - Other	0.00	17.33	0.00	34.70	208.00
<b>Total 4800 · Miscellaneous Income</b>	<b>1.45</b>	<b>17.33</b>	<b>3.50</b>	<b>34.70</b>	<b>208.00</b>
<b>Total Income</b>	<b>23,042.38</b>	<b>55,389.56</b>	<b>169,700.04</b>	<b>110,779.29</b>	<b>664,675.00</b>
<b>Gross Profit</b>	<b>23,042.38</b>	<b>55,389.56</b>	<b>169,700.04</b>	<b>110,779.29</b>	<b>664,675.00</b>
<b>Expense</b>					
5000 · Administration Expenses					
5100 · Wages, Taxes and Fees					
5120 · Wages - Administration	2,640.00	4,583.33	5,280.00	9,166.70	55,000.00
5130 · Wages - Maintenance	8,962.50	9,602.50	17,739.75	19,205.00	115,230.00
5132 · Wages - Dockmaster	1,400.00	700.00	1,400.00	1,400.00	8,400.00
5133 · Marina Project Manager	0.00	0.00	0.00	0.00	0.00
5135 · Wages - Pool	1,609.23	4,500.00	5,386.13	9,000.00	54,000.00
5170 · Health Insurance Compensation	300.00	583.34	600.00	1,166.68	7,000.00
5210 · FICA-941 Taxes	1,140.75	1,500.00	2,326.09	3,000.00	18,000.00
5215 · Unemployment Taxes	21.06	50.00	47.51	100.00	600.00
5450 · Cell Phone	0.00	0.00	0.00	0.00	0.00
5610 · Accounting Fees	900.00	1,133.34	2,100.00	2,266.68	13,600.00
6080 · Travel Mileage	0.00	41.66	0.00	83.32	500.00
<b>Total 5100 · Wages, Taxes and Fees</b>	<b>16,973.54</b>	<b>22,694.17</b>	<b>34,879.48</b>	<b>45,388.38</b>	<b>272,330.00</b>
<b>Total 5000 · Administration Expenses</b>	<b>16,973.54</b>	<b>22,694.17</b>	<b>34,879.48</b>	<b>45,388.38</b>	<b>272,330.00</b>
5200 · Marina Expense					
5250 · Property Tax	4,885.63	400.00	4,885.63	800.00	4,800.00
5575 · Marina Repair/Maintenance	2,126.00	0.00	3,421.89	0.00	0.00
<b>Total 5200 · Marina Expense</b>	<b>7,011.63</b>	<b>400.00</b>	<b>8,307.52</b>	<b>800.00</b>	<b>4,800.00</b>
5300 · Security					
5311 · Security Camera R&M	0.00	333.34	0.00	666.68	4,000.00
5320 · Gate Closing Expense	0.00	0.00	0.00	0.00	0.00
5335 · Key Fobs	0.00	0.00	0.00	0.00	0.00
5300 · Security - Other	0.00		0.00		
<b>Total 5300 · Security</b>	<b>0.00</b>	<b>333.34</b>	<b>0.00</b>	<b>666.68</b>	<b>4,000.00</b>

## Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance November 2020

	Nov 20	Budget	Oct - Nov 20	YTD Budget	Annual Budget
<b>5400 · Utilities</b>					
5410 · Electric	940.10	1,291.66	2,231.45	2,583.32	15,500.00
5420 · Water/Sewer	1,198.15	1,291.67	2,394.33	2,583.34	15,500.00
5430 · Telephone/Pager/Cable/Web	240.56	208.34	481.12	416.68	2,500.00
5440 · Gas/Propane	0.00	25.00	0.00	50.00	300.00
<b>Total 5400 · Utilities</b>	<b>2,378.81</b>	<b>2,816.67</b>	<b>5,106.90</b>	<b>5,633.34</b>	<b>33,800.00</b>
<b>5500 · Building and Grounds</b>					
5511 · Professional/Contract Services	565.88	816.66	1,697.64	1,633.32	9,800.00
5512 · Repairs, Maintenance & Supplies	401.70	583.34	932.22	1,166.68	7,000.00
5515 · Janitorial and Cleaning	106.11	416.66	269.65	833.32	5,000.00
5516 · Gasoline (Grounds machinery fuel)	42.96	58.34	85.99	116.68	700.00
5520 · Maintenance Equipment	0.00	250.00	1,250.76	500.00	3,000.00
5530 · Pest Control	109.95	250.00	190.20	500.00	3,000.00
5560 · Landscaping	484.99	1,666.66	772.77	3,333.32	20,000.00
5580 · Pool Maintenance	0.00	416.66	0.00	833.32	5,000.00
5585 · Pool Repair/Replacement	3,441.90		3,441.90	2,666.68	16,000.00
5590 · Pool Chemicals	330.50	1,333.34	970.05	333.32	2,000.00
5683 · Certification Reimbursement	0.00	166.66	0.00	0.00	0.00
6500 · Playground Expense	0.00	0.00	2,460.00	0.00	0.00
<b>Total 5500 · Building and Grounds</b>	<b>5,483.99</b>	<b>5,958.32</b>	<b>12,071.18</b>	<b>11,916.64</b>	<b>71,500.00</b>
<b>5600 · Other Administration Expense</b>					
5519 · Leased Equipment	0.00	0.00	6.95	0.00	0.00
5650 · Postage	0.00	0.00	0.00	0.00	0.00
5660 · Legal Fees	250.00	0.00	250.00	0.00	0.00
5665 · Seminars, Training and Fees	0.00	0.00	2,354.00	0.00	0.00
5670 · Office Supplies/Expenses	901.92	0.00	1,407.46	0.00	0.00
5680 · Audit Fees	5,750.00	985.00	5,750.00	1,970.00	11,820.00
5682 · Organizational Fees and License	0.00	125.00	0.00	250.00	1,500.00
5686 · Website Maintenance	100.00	100.00	200.00	200.00	1,200.00
5690 · Advertising	0.00	125.00	0.00	250.00	1,500.00
6020 · Bank Fees	1,374.62	500.00	2,446.56	1,000.00	6,000.00
6040 · Trustee Election	0.00	0.00	0.00	0.00	0.00
<b>Total 5600 · Other Administration Expense</b>	<b>8,376.54</b>	<b>1,835.00</b>	<b>12,414.97</b>	<b>3,670.00</b>	<b>22,020.00</b>
<b>5630 · Insurance-Business</b>					
5631 · Insurance - Liability	0.00	1,266.66	0.00	2,533.32	15,200.00
5632 · Insurance - Workers Compensatio	0.00	872.50	0.00	1,745.00	10,470.00
5633 · Insurance - Auto Liability	0.00	16.66	0.00	33.32	200.00
5634 · Insurance -Property	0.00	894.16	0.00	1,788.32	10,730.00
5635 · Insurance - Flood	1,608.83	1,116.66	3,217.66	2,233.32	13,400.00
<b>Total 5630 · Insurance-Business</b>	<b>1,608.83</b>	<b>4,166.64</b>	<b>3,217.66</b>	<b>8,333.28</b>	<b>50,000.00</b>

## Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance November 2020

	Nov 20	Budget	Oct - Nov 20	YTD Budget	Annual Budget
5700 · Publications Expense					
5710 · Banner - Commissions	0.00	0.00	0.00	0.00	0.00
5711 · Banner composition	330.00	191.67	330.00	383.34	2,300.00
5720 · Banner - Printing Costs	37.97	0.00	164.85	0.00	0.00
5740 · Banner - Paper Delivery	117.10	0.00	117.10	0.00	0.00
5760 · Banner - Miscellaneous Expenses					
5761 · Tide Tables	0.00	0.00	0.00	0.00	0.00
5762 · King Features	0.00	0.00	0.00	0.00	0.00
Total 5760 · Banner - Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00
Total 5700 · Publications Expense	485.07	191.67	611.95	383.34	2,300.00
5800 · District Recreation					
5830 · Expenses -	0.00	83.34	0.00	166.68	1,000.00
Total 5800 · District Recreation	0.00	83.34	0.00	166.68	1,000.00
5900 · Capital Layout					
5901 · Survey	0.00	416.66	0.00	833.32	5,000.00
5903 · Sheds to Replace Porta Potty	0.00	0.00	0.00	0.00	0.00
5906 · Fishing Pier Repair	0.00	0.00	0.00	0.00	0.00
5907 · Basketball Court	0.00	4,166.66	0.00	8,333.32	50,000.00
5909 · Screen Room Repair	0.00	3,333.34	0.00	6,666.68	40,000.00
5911 · Rec Hall Repairs	629.18	1,916.66	629.18	3,833.32	23,000.00
5912 · Automatic Gate to the Beach	0.00	0.00	0.00	0.00	0.00
5913 · Splash Park	0.00	0.00	0.00	0.00	0.00
5914 · Dog Park	0.00	0.00	0.00	0.00	0.00
5916 · Lighting Basketball Court	0.00	0.00	0.00	0.00	0.00
5917 · Pool ADA Bathrooms	0.00	0.00	0.00	0.00	0.00
5918 · Lighting Pool	0.00	0.00	0.00	0.00	0.00
5921 · Capital Layout - Marina Project	0.00	7,077.09	0.00	14,154.18	84,925.00
Total 5900 · Capital Layout	629.18	16,910.41	629.18	33,820.82	202,925.00
9010 · Bank Service Charges	0.00		17.50		
Total Expense	42,947.59	55,389.56	77,256.34	110,779.16	664,675.00
Net Ordinary Income	-19,905.21	0.00	92,443.70	0.13	0.00

1:13 PM

12/10/20

Accrual Basis

# Bayshore Gardens Park & Recreation District Profit & Loss Budget Performance

November 2020

	Nov 20	Budget	Oct - Nov 20	YTD Budget	Annual Budget
Other Income/Expense					
Other Income	30.00		33.36		
10000 - Sales Tax Discount					
Total Other Income	30.00		33.36		
Net Other Income	30.00		33.36		
Net Income	-19,875.21	0.00	92,477.06	0.13	0.00



BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: HOUSE Committee Report Meeting Date: 12-16-2020

Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_\_ Board Meeting

Motion: \_\_\_\_\_ Discussion:  (check one)

Rationale for Request: SCREEN ROOM  
ACOUSTIC PANELS

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: \_\_\_\_\_

Board Trustee: Morris Ruymer Date: 12-3-20

Print Name: MORRIS RUYMER

Received by: Hia Date: 12/3/2020



**Denham's Aluminum & Screen Services, Inc.**

2609 Proctor Road  
 Sarasota, FL 34231 US  
 (941) 927-1765  
 jody@denhamsaluminum.com  
 www.denhamsaluminum.com

**Estimate**

#2

ADDRESS
Morris Raymer 6916 26th St. E. Bradenton, fl 34207

SHIP TO
Morris Raymer 6916 26th St. E. Bradenton, fl 34207

ESTIMATE #	DATE
1684	12/10/2020

ACTIVITY	QTY	RATE	AMOUNT
<p><b>CONCRETE-MONO</b>                      Dig and form area on home for new concrete area.                      Approx 55'x30'                      Includes approx 3" cap on existing concrete area                      New concrete to have adequate footer for proposed addition.                      All to be pinned and bonded to home.                      Concrete pump to be used to get concrete to site and not damage property.                      Cut joints to be added where needed.                      Top to have a light broom finish.                      3000 PSI fiber-mesh.                      Includes \$200 pump rental.                      Includes \$100 soil poison spray.</p>	1	0.00	0.00
<p><b>SCREEN-ROOM</b>                      Add a solid roof with screen walls.</p>	1	0.00	0.00
<p><b>ROOF</b>                      Aluminum clad insulated, structural composite roof.                      Clad top and bottom with stucco embossed aluminum.                      Roof to have 3 pre-wired fan/ light beam.                      Wire to be installed by us, hooked up later by others.                      Roof to overhang screen walls approximately 12" on each side.                      Low end to have gutter and spouting.                      Roof to be approx 58' wide</p> <p>***Roof will end up 6" thick to be able to make the entire span and not need a beam and posts running downs the center of the roof***</p>			
<p><b>WALLS</b>                      Aluminum framing.                      Typical 18/14 mesh screen.                      2 Typical 36x80 screen doors.                      Typical 16" solid kickplate.</p> <p>Existing room to be removed by others</p>			

ACTIVITY	QTY	RATE	AMOUNT
<b>PERMIT-</b> Permitting, engineering, and inspection fees	1	675.00	675.00
<b>Payments</b> 25% due after completion of concrete 75% due upon completion of the room	1	48,546.00	48,546.00
<b>Warranty</b> All material has a 5 year manufactures warranty to be free from defects Solid roofs and gutter systems to have a 5 year warranty against leaks due to installation Owners roof to be considered sound and free from leaks or damage	1	0.00	0.00

TOTAL

**\$49,221.00**

Accepted By

Accepted Date

#3



**BISHOP'S ALUMINUM SERVICE, INC.**  
 4638 ASHTON ROAD, SARASOTA, FL 34233 • OFFICE: (941) 925-3200 • FAX: (941) 924-7364  
 LICENSE # RX0058615      www.bishopsaluminum.com      INSURED

Pool Cages • Screen Rooms • Screen Doors • Aluminum Roofs • Seamless Rain Gutters • Soffit/Fascia • Vinyl Windows

### Proposal

Date: 12/14/2020      Sales Rep: Jimmie Bishop (941-822-4145)  
 Sold To: BAYSHORE GARDENS PARK      Phone: 941 713 5850  
 Address: 6919 26<sup>TH</sup> ST WEST      City: BRADENTON      Zip: 34207  
 Job Name:  
 Address:      City:      Zip:  
 Lot #:      /      Subdivision: BAYSHORE GARDENS  
 Billed To: MRAYMER1@AOL.COM      Fax #:      Building Dept:

WE PROPOSE TO FURNISH MATERIALS AND LABOR NECESSARY FOR THE COMPLETION OF:  
 REMOVAL AND DISPOSAL OF EXISTING 13X60 TIN ROOF AND SCREEN WALLS \$ 5,360.00  
 PREP AREA FOR A 30X60 CONCRETE SLAB WITH SCREEN WALLS AND A COMPOSIT ROOF  
 12" X 12" CONCRETE FOOTER WITH 2 - #5 REBAR  
 3 1/2" NOMINAL POUR, 3000 P.S.I. CONCRETE, NO TOPPING OR STAIN  
 INSTALLATION OF A 30X60 INSULATED STRUCTURAL ROOF WITH VALANCE TRIM  
 120 FEET OF WHITE SCREEN WALLS  
 STAINLESS STEEL QUIK SETS, OTHER FASTENERS ARE CERAMIC COATED  
 18/14 CHARCOAL PHIFER SCREEN  
 CHAIR RAIL, 2 DOORS 42"  
 LABOR  
 MATERIAL

\*\*\* OWNERS TO MOVE ALL IRRIGATION AND LANDSCAPING \*\*\*

SENT TO:

TOTAL PROJECT \$ 55,897.00    DEPOSIT \$ 11,179.00    AT CONCRETE INSTALLIATON \$ 13,682.00  
 AT CAGE INSTALL \$ 25,676.00

NOTE: Purchaser is responsible for supplying Bishop's Aluminum with any surveys, plot plans, drainage plans, sub division approvals etc. necessary for permitting and installing the work as described above. Supplying electrical power and water as needed. Removing any personal items or objects from harms way before construction begins. Cutting back or removing any trees, bushes, plants etc. that may impede the installation of the work as described above.  
 Bishop's Aluminum is not responsible for any damage to landscaping, lawns, sprinkler systems etc. or personal objects and items left in harms way.

\*\*Section 501.025, Florida Statutes, (Consumer Protection) provides that "...the buyer has the right to cancel a home solicitation sale until midnight of the third business day after the day on which a buyer signs an agreement.

CONTRACT ACCEPTANCE: I/we have read the forgoing proposed contract and accept the same on the terms and conditions printed on the reverse side and as stated above. I/we also agree that this document constitutes the entire agreement of the parties hereto and may only be altered or modified by written instrument, executed by the parties hereto. There are no other agreements or understandings, written or oral, affecting this instrument.

Purchaser: \_\_\_\_\_ Date: \_\_\_\_\_  
 Bishop's Aluminum Service, Inc. By: JIMMIE BISHOP

This price is based on dimensions and footages shown in above sketch
Contract Price
20% Deposit
Due Upon Installation

## TERMS AND CONDITIONS OF SALE

- 1. Quotations. BISHOP'S ALUMINUM**, offers to sell, fabricate, deliver and install the goods described herein upon the prices, terms and conditions of this quotation. **BISHOP'S ALUMINUM**, and to the extent it utilizes sub-contractors will be hereinafter referred to as "Seller." This quotation and the offer contained herein expires thirty (30) days after the quote date. None of our sales representatives have authority to modify, rescind or revise any of these terms or any of the terms appearing on the face of this quotation. Seller reserves the right to correct stenographic and clerical errors contained in the quotation and Buyer agrees that Seller may do so without penalty.
- 2. Acceptance of Quotation.** This quotation constitutes Seller's offer to Buyer and shall become a binding contract upon the terms and conditions set forth herein upon acceptance by Buyer's written acknowledgement of the acceptance of this quotation or by Buyer's submission of a purchase order of goods quoted. Any terms and conditions (including price and delivery dates) proposed by Buyer in accepting Seller's offer which are inconsistent with or in addition to the terms herein set forth, shall be void and of no effect unless and to the extent expressly accepted by Seller's authorized representative in writing. This quotation does not constitute an acceptance by Seller of any request for quote or any purchase order. Reference in this quotation to any such request for quote or purchase order shall in no way constitute a modification of any of the terms and conditions of this quotation. The foregoing provisions of this paragraph are intended to have the force and effect of limiting acceptance of this quotation to its terms as provided in **Florida Statutes** section 672.2-207(2)(a).
- 3. Prices.** Prices are based on quantities processed, plans, specifications and measurements. In the event that the quantities ordered are less than those quoted or the plans or specifications changed or the measurements changed, Seller reserves the privilege to increase prices to cover additional costs. Work on orders which are processed over a period of time exceeding sixty (60) days of orders which are unusually large may, in the discretion of Seller, be invoiced either monthly or at some other shorter time interval as the work progresses. Since the prices quoted herein have been determined based upon the present cost of materials, Buyer shall pay for any increase in the cost of materials. However, Buyer shall not be responsible for any increases in the cost of materials which occur within 30 days after the date of this quotation, unless those cost increases are caused by labor trouble, acts of God, inclement weather such as hurricane or flooding or flooding or any similar cause beyond Seller's control.
- 4. Terms of Payment.** Unless otherwise specified, all jobs require a 20% deposit and payment of remaining balance due upon substantial completion of the installation. The purchaser (buyer, property owner) agrees not to withhold payment(s) due to final inspection. Interest will be applied as applicable by law to invoices past due in excess of 30 days.
- 5. Lien Rights.** Seller expressly reserves all contractors, mechanics and material man's lien rights, which may be asserted under any provision of the law to secure payment of the contract price and may assert and fix the same as a lien upon the real property on which installation is made.
- 6. Delivery.** Dates quoted are estimated and not guaranteed and are subject to Seller's production load, availability of materials and services at the date of our quotation. Seller does not assume responsibility for damages growing out of or owing to any delays which are beyond its direct control including and without limitation, causes due to fire, floods, power shortages, labor trouble, mechanical breakdowns, acts of God, delay of carriers or trucks, total or partial failure for any reason of usual sources of supply or transportation, requirements, acts, regulations or requests of any government or subdivision thereof or any similar cause beyond Seller's control. Delivery terms are F.O.B. at the job site, unless otherwise stated on the face of this quotation. Seller reserves the right to make delivery in installments, unless otherwise expressly stipulated herein in writing. All such installments shall be separately invoiced and paid for when due without regard to subsequent deliveries. Delay in such delivery of any installment shall not relieve Buyer of its obligation to accept remaining deliveries. Any complete order on which shipment is delayed more than thirty (30) days beyond specified shipping date for Buyer's convenience, is subject to additional charges for storage, handling and insurance until delivery has been made.
- 7. Taxes.** Prices are subject to any sales or manufacturer's tax imposed by federal, state, municipal or other governmental authority upon the sales and/or manufacture of the materials quoted, and the amount of such tax shall be in addition to the purchase price herein stated and shall be paid by the Buyer.
- 8. Cancellations.** When a quotation has been accepted by the Buyer, the order is not subject to cancellation except with Seller's consent and upon terms that will indemnify Seller against all losses or damages. In the event that Buyer cancels an order following acceptance of this quotation, whether manufacturing by Seller has commenced or not, Buyer agrees to pay Seller for any expenditures incurred for raw materials, labor, handling, overhead, molds, jigs, fixtures, dyes, special tools or special materials and supplies ordered by Buyer or provided by Seller as necessary for producing Buyer's order, as well as all other reasonable costs and expenses incurred in connection with the order. In addition, Seller shall retain all rights and remedies permitted by law.
- 9. Quantities.** In the event that any specified quantity is received by the Buyer in a quantity less than the quantity of material supplied by Buyer, claims for shortages which exceed one and one-half percent (1-1/2%) of a specific quantity ordered and supplied must be made within ten (10) days after receipt of the goods, or no credit will be given by Seller for said shortages. No claim for shortages will be made for shortages which are one and one-half percent (1-1/2%) or less of the material supplied by Buyer, it being specifically understood by the Buyer that there will be during the manufacturing process, a certain amount of waste or loss of material.
- 10. Patents and Trademarks.** As required products and items shall be processed by Seller to specifications furnished by the Buyer. In the event Buyer provides such specifications, the Buyer warrants that the items produced by Seller will not be an infringement of any valid patent or trademark and the Buyer further agrees, at his own expense, to defend any and all actions and suits which may be brought against Seller charging infringement, and to pay all attorney fees, costs and expenses of every nature incurred in such defense and to fully satisfy any and all judgements or decrees for profits, damages or costs therein and otherwise agrees to indemnify and hold Seller harmless in case of any infringement.
- 11. Warranty.** Seller warrants all products of its manufacture to be free from defects in workmanship and material at the time and point of delivery, and Seller will, at its option, replace, repair or render a credit to Buyer for any item furnished by Seller and proved to be defective or nonconforming to Buyer's specifications within a period of twelve (12) months from its installation. SELLER SPECIFICALLY DISCLAIMS ANY AND ALL IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE WARRANTIES PROVIDED HEREIN SHALL BE THE SOLE AND EXCLUSIVE WARRANTIES BETWEEN THE PARTIES. SELLER SPECIFICALLY DISCLAIMS ANY CONSEQUENTIAL DAMAGES INCLUDING INJURY TO PERSONS OR PROPERTY WHICH OCCUR AS A CONSEQUENCE OF A DEFECT IN A SELLER MANUFACTURED PRODUCT OR AS A CONSEQUENCE OF DELAY IN DELIVERY OF A PRODUCT.
- 12. Claims.** Buyer's claims for nonconformity with specifications or shortages must be made in writing within ten (10) days after receipt of goods. Seller will not honor claims for defective goods on those items further processed by the Buyer and resulting in change of dimensions or characteristics from items as ordered. Only claims which the Buyer identifies in writing as defective or nonconforming will be considered. Seller reserves the right to inspect the goods prior to making a settlement and Seller's liability shall be limited as set forth in paragraph 10 above.
- 13. Packaging and Specifications.** Unless otherwise specified by the Buyer, all shipments will be packaged in bulk and protected against normal handling and transfer. If special packaging is requested, it will be charged as an extra. Unless otherwise indicated on the face of this quotation, all materials shall be processed in accordance with Seller's specifications. When Buyer purchases pursuant to his own specifications, Seller will not be responsible for the design and fitting of parts, tolerances, finishes and other requirements specified by the Buyer.
- 14. Default.** No default shall exist if the performance of Seller's obligations is prevented, delayed or rendered economically unfeasible by acts of God or government, labor disputes, failure or delay of transportation or by vendors or subcontractors, or by inclement weather including hurricane and floods, or any other similar cause beyond Seller's reasonable control. In the event Seller retains an attorney to enforce the terms and conditions of this quotation, or to collect sums owed it under this quotation, whether said sums are owed for nonpayment of the goods delivered, or for cancellation of any order or other cause of Buyer giving rise to damages, Buyers agrees to pay Seller's reasonable attorneys fees and costs, including costs and attorneys fees incurred on the trial and appellate levels. Sums which are due but not paid in accordance with the terms and conditions of this quotation will accrue interest at the maximum rate allowable by the laws of the State of Florida.
- 15. Construction.** This quotation and the performance of the parties hereunder shall be construed in accordance with and governed by the laws of the State of Florida.
- 16. Failure by Seller to enforce the terms and conditions hereof, upon the Buyer's breach of same shall not serve to waive any rights of Seller to enforce Seller's rights herein otherwise arising from the Buyer's breach of the terms and conditions hereof.**

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Signage at Hearshe Park Access Meeting Date: Dec 16, 2020

Type of Meeting: B Workshop \_\_\_\_\_ Board Meeting ✓

Motion: ✓ Discussion: \_\_\_\_\_ (check one)

Rationale for Request: We need to post hours  
that the gate is open.  
The last motion was for 7:00 - 8:30  
some may want 6:30 - Park at 8:30

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: \_\_\_\_\_

Board Trustee: [Signature] Date: Dec 1, 2020

Print Name: John Didbey

Received by: [Signature] Date: 12/1/2020

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA FORM FOR TRUSTEES

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Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Need Secretary Meeting Date: Dec 16, 2020

Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_\_ Board Meeting

Motion:  Discussion: \_\_\_\_\_ (check one)

Rationale for Request: Current Secretary position  
is open

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: \_\_\_\_\_

Board Trustee: [Signature] Date: Dec 1, 2020

Print Name: Judy Lindsey

Received by: [Signature] Date: 12/1/2020



BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA FORM FOR TRUSTEES

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Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Water Collection by Marina Meeting Date: Dec 16, 2020

Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_\_ Board Meeting

Motion: \_\_\_\_\_ Discussion:  (check one)

Rationale for Request: We need to make sure  
The Dockmaster understands.  
Shawn Deppert was involved  
in the collection process.

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: \_\_\_\_\_

Board Trustee: [Signature] Date: Dec 1, 2020

Print Name: Robert Lindsay

Received by: [Signature] Date: 12/1/20

Paid 12/3/20



RECEIVED  
12-1-2020

**BENCHMARK**  
*EnviroAnalytical, Inc.*

1711 12th Street East  
Palmetto, FL 34221  
Tel: (941) 723-9986

DATE INVOICE #  
12/1/2020 20111295

BAYSHORE GARDENS PARK & REC  
6919 26TH ST WEST  
BRADENTON, FL 34207

P.O. No. Terms

QUARTERLY STORM WATER ANALYSIS - 4th  
Quarter  
Sampled 11/12/20

2 Aluminum	18.00	36.00
2 Iron	18.00	36.00
2 Zinc	18.00	36.00
2 Lead	18.00	36.00

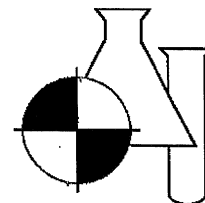
WE ACCEPT VISA AND MASTERCARD

**Total** \$144.00

1.5% MONTHLY FINANCE CHARGE ASSESSED AFTER 30 DAYS OR TERMS OF CONTRACT.

# BENCHMARK

*EnviroAnalytical Inc.*



NELAC Certification #E84167

## ANALYTICAL TEST REPORT

THESE RESULTS MEET NELAC STANDARDS

**Submission Number :** 20111295

Bayshore Gardens Park & Recrea  
6919 26th St. West  
Bradenton, FL 34207

**Project Name :** QUARTERLY STORM WATER ANALYSIS  
**Date Received :** 11/23/2020  
**Time Received :** 1354

**Submission Number:** 20111295 **Sample Date:** 11/23/2020  
**Sample Number:** 001 **Sample Time:** 0915  
**Sample Description:** FLR05G647 North **Sample Method:** Grab

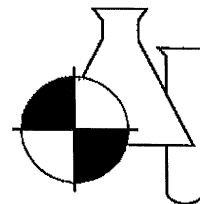
Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
ALUMINUM	19.5	MG/L	0.023	0.092	200.7	11/25/2020 13:05	BLB
IRON	20.4	MG/L	0.029	0.116	200.7	11/25/2020 13:05	BLB
ZINC	8.17	MG/L	0.0014	0.0056	200.7	11/25/2020 13:05	BLB
LEAD	0.480	MG/L	0.00067	0.00268	SM3113B	11/24/2020 16:07	BLB

**Submission Number:** 20111295 **Sample Date:** 11/23/2020  
**Sample Number:** 002 **Sample Time:** 0922  
**Sample Description:** FLR05G647 South **Sample Method:** Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
ALUMINUM	0.292	MG/L	0.023	0.092	200.7	11/25/2020 13:09	BLB
IRON	0.374	MG/L	0.029	0.116	200.7	11/25/2020 13:09	BLB
ZINC	0.059	MG/L	0.0014	0.0056	200.7	11/25/2020 13:09	BLB
LEAD	0.022	MG/L	0.00067	0.00268	SM3113B	11/24/2020 16:12	BLB

# BENCHMARK

*EnviroAnalytical Inc.*



NELAC Certification #E84167

11/27/2020

Dale D. Dixon / Laboratory Director

Date

Tülay Tanrısever - Technical Director/QC Officer

Kara Peterson - QA Officer

### DATA QUALIFIERS THAT MAY APPLY:

A = Value reported is an average of two or more determinations.

B = Results based upon colony counts outside the ideal range.

H = Value based on field kit determination. Results may not be accurate.

I = Reported value is between the laboratory MDL and the PQL.

J1 = Estimated value. Surrogate recovery limits exceeded.

J2 = Estimated value. No quality control criteria exists for component.

J3 = Estimated value. Quality control criteria for precision or accuracy not met.

J4 = Estimated value. Sample matrix interference suspected.

J5 = Estimated value. Data questionable due to improper lab or field protocols.

K = Off-scale low. Value is known to be < the value reported.

L = Off-scale high. Value is known to be > the value reported.

N = Presumptive evidence of presence of material.

O = Sampled, but analysis lost or not performed.

Q = Sample held beyond accepted hold time.

T = Value reported is < MDL. Reported for informational purposes only and shall not be used in statistical analysis.

U = Analyte analyzed but not detected at the value indicated.

V = Analyte detected in sample and method blank. Results for this analyte in associated samples may be biased high. Standard, Duplicate and Spike values are within control limits. Reported data are usable.

Y = Analysis performed on an improperly preserved sample. Data may be inaccurate.

Z = Too many colonies were present (TNTC). The numeric value represents the filtration volume.

! = Data deviate from historically established concentration ranges.

? = Data rejected and should not be used. Some or all of QC data were outside criteria, and the presence or absence of the analyte cannot be determined from the data.

\* = Not reported due to interference.

Oil & Grease - If client does not send sufficient sample quantity for spike evaluation surface water samples are supplied by the laboratory.

### NOTES:

MBAS calculated as LAS; molecular weight = 340.

PQL = 4xMDL.

ND = Not detected at or above the adjusted reporting limit.

### COMMENTS:

For questions or comments regarding these results, please contact us at (941) 723-9986.

Results relate only to the samples.

**Benchmark EnviroAnalytical, Inc**  
 1711 12<sup>th</sup> Street East  
 Palmetto, FL 34221  
 941-723-9986  
 941-723-6061 Fax  
 www.benchmarka.com  
 Sample Temperature checked upon receipt with Temperature Gun ID #RAYL000570277

**Client Information: Bayshore Gardens Park & Recreation District**  
 6919 26<sup>th</sup> Street West  
 Bradenton FL 34207  
 Office Manager: Gia Cruz  
 941-755-1912 / Fax: 941-739-3515  
 office@bayshoregardens.org

Project Name: Quarterly Storm Water Analysis

Sample Name		Sample Type <sup>1</sup> / Sample Matrix <sup>2</sup>	Collection		Container	Preservative <sup>4</sup>	Parameters for Analysis	Laboratory Sample #
Date	Time	Qty	Capacity	Type <sup>3</sup>				
11/23 2020	9:15A	G / SW	1	1/2 Pint	P	1:4 HNO <sub>3</sub> pH<2	Pb (SMB113B) Al Fe Zn (200.7) Report metals in mg/L	1
11/23 2020	9:22A	G / SW	1	1/2 Pint	P	1:4 HNO <sub>3</sub> pH<2	Pb (SMB113B) Al Fe Zn (200.7) Report metals in mg/L	2

1 "Sample Type" is used to indicate whether the sample was a grab (G) or whether it was a composite (C).  
 2 "Sample Matrix" is used to indicate whether the sample is being discharged to drinking water (DW), groundwater (GW), surface water (SW), fresh surface water (FSW), saline surface water (SSW), soil, sediment (SDMNT), or sludge (SLDG).  
 3 "Container Type" is used to indicate whether the container is plastic (P) or glass (G).  
 4 Under "Preservative," list any preservatives that were added to the sample container.

**Instructions:**  
 1. Each bottle has a label identifying sample ID, premeasured preservative contained in the bottle, sample type, client ID, and parameters for analysis.  
 2. The following information should be added to each bottle label after collection with permanent black ink: date and time of collection, sampler's name or initials, and any field number or ID.  
 3. All bottles not containing preservative may be rinsed with appropriate sample prior to collection.  
 4. The client is responsible for documentation of the sampling event. Please note special sampling events on the sample custody form.

Collected By: <b>Jox Alicea</b>	Date: 11/23	Time: 1:54	Received By: <i>[Signature]</i>	Date: 11/23/20	Time: 1:54
Relinquished By:	Date:	Time:	Received By:	Date:	Time:
Relinquished By:	Date:	Time:	Received By:	Date:	Time:
Relinquished By:	Date:	Time:	Received By:	Date:	Time:

Laboratory Sample Acceptability:  
 pH < 7  
 BEA Temperature: 81.1C

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA FORM FOR TRUSTEES

1002F

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Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Banner Status Meeting Date: Dec 2020

Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_\_ Board Meeting

Motion:  Discussion: \_\_\_\_\_ (check one)

Rationale for Request: We need to have a  
Trustee over the Banner.  
We need to think about having  
it printed like before.

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: \_\_\_\_\_

Board Trustee: John M. Smith Date: Dec 1, 2020

Print Name: John M. Smith

Received by: [Signature] Date: 12/1/2020

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Towing Contract Meeting Date: Dec 16, 2020

Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_\_ Board Meeting

Motion: \_\_\_\_\_ Discussion:  (check one)

Rationale for Request: The Towing Company is not authorized to tow across the special district property

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: \_\_\_\_\_

Board Trustee: [Signature] Date: Dec 1, 2020

Print Name: John Dierbeck

Received by: [Signature] Date: 12/1/20

**CommTow LLC. Service Agreement**

1301 29th Ave W. Bradenton, Florida 34205  
(800) 547-5550 (Toll Free) (877) 735-7464 (Fax)

[Parkingservices@live.com](mailto:Parkingservices@live.com)

This agreement is entered into by CommTow LLC and: Bayshore Gardens  
Park & Recreation District  
Towing address: 6919 26th Street W, Bradenton, FL 34207

The corporation, partnership or other entity in control of this property hereby authorizes CommTow LLC., its agents, assignees or subsidiaries to remove vehicles from the controlled parking area listed above under the guidelines and stipulations as set forth in Florida Statute section 715.07. Such removal shall occur at any time of the day or on any week unless otherwise specified in this agreement.

Posting shall be in accordance with Florida Statute 715.07 and of the administrative code of the respective County and City where towing is to take place, if any. Any towing or violation notices issued will be in strict compliance with the rules and regulations defined in this agreement. Any and all modifications or amendments to these rules must be provided to CommTow LLC. in writing.

Payment of towing, storage and administrative costs pertaining to the removal of a vehicle will be the responsibility of the vehicle's owner or lawfully authorized operator, and will be charged in accordance with the regulated towing rates as set forth by the County or Municipality in which towing takes place and are detailed in this agreement. These rates are not set by CommTow LLC. and are subject to change without notice at the behest of said County or Municipality.

This agreement becomes effective on today's date and shall remain in effect until canceled in writing by either party with 30 days notice. In witness hereof, the parties have hereunto set their hands and seals the day and year written below.

Duly Authorized Property Agent

Indie L. Lawson 4/24/2020  
Signature Date

Indie L. Lawson  
Print Name

District Manager  
Title

CommTow LLC.

Calvin Hudson 9/24/20  
Signature Date

Calvin Hudson  
Print Name

President  
Title



**Standard Tow Away Violations (Immediate Tow)**

- Inoperable - On blocks, jacks, in unsafe condition, or otherwise undrivable ✓
- Blocking dumpsters or access to critical property features ✓
- Fire code violations (gasoline powered vehicle parked within 5 ft of building) ✓
- Improperly parked (on landscaping, double parking, taking up multiple spaces, fire lane, etc) ✓
- ✗ Parked anywhere other than a clearly marked parking space ✓
- Parked in a handicap space with no handicap permit displayed or handicap plate ✓
- Blocking access ramps, loading zones, entrances, driveways or sidewalks ✓
- Missing or invalid license plate ✓
- Parked in resident parking without a properly displayed permit (if applicable) ✓ N/A

**Standard Warnings Issued (24 Hour Written Notice Prior to Tow)**

- Eyesore (Severe damage, broken glass, etc)
- Flat tires
- Leaking Fluids

If any changes are required to these standard rules, please detail those changes here:  
 ✗ *Overflow parking, vehicles only, are permitted on grass area near north ramp gate entrance (runs parallel to access rd.)*

*JF*  
Initials

**Custom Property Options (circle one)**

- |                              |   |   |
|------------------------------|---|---|
| Boats allowed?               | Yes <input type="radio"/> No <input checked="" type="radio"/> | Designated parking area provided? Yes <input type="radio"/> No <input checked="" type="radio"/> |
| Campers/RV's allowed?        | Yes <input type="radio"/> No <input checked="" type="radio"/> | Designated parking area provided? Yes <input type="radio"/> No <input checked="" type="radio"/> |
| Commercial vehicles allowed? | Yes <input type="radio"/> No <input checked="" type="radio"/> | Designated parking area provided? Yes <input type="radio"/> No <input checked="" type="radio"/> |
| Trailers allowed?            | Yes <input type="radio"/> No <input checked="" type="radio"/> | Designated parking area provided? Yes <input type="radio"/> No <input checked="" type="radio"/> |
| Motorcycles allowed?         | Yes <input type="radio"/> No <input checked="" type="radio"/> | Designated parking area provided? Yes <input type="radio"/> No <input checked="" type="radio"/> |

**Expired plates (circle one)**

**Option A** - Issue 24 Hour written warning on expiration date, then tow

**Option B** - Tow if expired for longer than 15 days

Date Notices will be distributed: \_\_\_\_\_  
Date to begin enforcement: ✓

Date to begin permit enforcement ✓

**Special Instructions/Exceptions**  
*We will begin enforcement 1 week after signs have been posted and stencils placed.*

*JF*  
Initials

Total Number of Units on Property

2 Buildings, marina

Service Location:

1515 30th Ave E. Bradenton FL 34208 (Sarasota/Manatee)

3398 64th Ave N. St Petersburg, FL 33702 (Pinellas)

13607 W. Hillsborough Ave. Tampa, FL 33635

2805 N. Florida Ave. Tampa, FL 33602 (Tampa)

**Parking Permits (check one)**

- Property has their own  
 New permits needed  
 Not applicable

If needed, please specify color, style and any special instructions:

N/A

\_\_\_\_\_  
Initials

Please list days/hours for parking permit enforcement:

Monday - Friday 4 pm - 6 am.  
Sat. - Sunday - 24 hours

\_\_\_\_\_  
Initials

Please list special days or holidays that you may wish to suspend parking permit enforcement for if any:

N/A

\_\_\_\_\_  
Initials

**Visitor Parking (check one)**

- Property has Visitor Parking spaces currently designated  
 Property will require Visitor Parking spaces to be stenciled  
 Property will use Visitor Parking Permits  
 Not Applicable

If Visitor Parking Permits are required, please list any special requirements. Also specify if any temporary visitor permits may be required. Please provide site map for any stenciling required.

Loading zone only. 4 stencils on North gate side near docks.  
4 stencils on south side near docks.

\_\_\_\_\_  
Initials

**Regulated Non-Consensual Towing Rates by County**

**Sarasota County**

Base tow (under 10k GVW) \$125  
Base tow (over 10k GVW or 15ft) \$175  
Inside storage \$35 per day  
Outside storage \$25 per day  
Additional services (dollies) \$25 Second man) \$15  
Mileage \$4 per mile (max 15 mile radius)  
24 Hr admin fee \$40  
48 Hr processing fee \$40  
Hourly labor rate \$100  
After hours release (gate) fee \$50  
Drop fee (prior to tow away) \$62.50

**Manatee County**

Base tow (under 10k GVW) \$125  
Base tow (over 10k GVW or 15ft) \$150  
Over 10k GVW storage \$30 per day  
Storage \$25 per day  
Additional services \$15  
Mileage \$4 per mile (max 15 mile radius)  
24 Hr admin fee \$45  
Hourly labor rate \$100 (when applicable)  
After hours release (gate) fee \$35  
Securing or protecting vehicle contents \$25  
Drop fee (prior to tow away) \$62.50

**Pinellas County**

Class A (Under 10k GVW or 15 ft in length)  
\$125 Base Tow  
\$4.00 Per Mile  
\$25 Daily Storage  
\$60 Hr. Labor (after 1<sup>st</sup> 30 min)  
Class B (10k to 19.5k GVW or 15ft to 22ft in length)  
\$225 Base Tow  
\$5.00 Per Mile  
\$35 Daily Storage  
\$225 Hr. Labor (after 1<sup>st</sup> 30 min)  
Class C (19.5k GVW to 25k GVW or over 22ft in length)  
\$340 Base Tow  
\$6.00 Per Mile  
\$60 Daily Storage  
\$340 Hr. Labor (after 1<sup>st</sup> 30 min)

**All Tows (Pinellas County)**

\$40 Administration fee (if applicable)  
\$35 Lien Processing Fee (if applicable)  
\$20 Tarp/Contents Fee (if applicable)

**Hillsborough County**



**Light Duty Towing (Up to 10k GVW)**  
\$125 Base Tow  
\$25 Daily Storage  
\$5 Per mile  
\$80 Hr – Wait time (billable in 15 min. increments)  
\$100 Hr - Additional labor  
**Medium Duty Towing (10,001 to 16k GVW)**  
\$160 Base Tow  
\$35 Daily Storage  
\$5 Per mile  
\$125 Hr - Wait time (billable in 15 min. increments)  
\$125 Hr - Additional Labor  
**Heavy Duty Towing (16,001 GVW and above)**  
\$350 Base Tow  
\$50 Daily Storage  
\$6 Per mile  
\$200 Hr – Wait time (billable in 15 min. increments)  
@275 Hr – Additional labor  
**All Tows (Hillsborough County)**  
\$50 After Hours Fee  
\$75 Lien Processing

**Contact Information and Authorization**

Property Phone: 941-755-1912 Fax: 941-739-3515  
 Email: office@bayshoregardens.org Web-site: www.bayshoregardens.org  
 Mgt Co: Name: Jodie Lawman Mgt. Co Phone: 941-704-6628  
 Regional Mgr Name: Jim Frost Regional Mgr. Phone: 813-810-9767

The following parties alone are authorized to request the towing of vehicles from this property:

<u>Jodie Lawman</u>	<u>District Mgr.</u>	<u>941-704-6628</u>
Name	Title	Contact #
<u>Jim Frost</u>	<u>Board Chairman</u>	<u>813-810-9767</u>
Name	Title	Contact #
<u>Robert Hindle</u>	<u>Deckmaster</u>	<u>941-465-6062</u>
Name	Title	Contact #

Account Password 	Gate Code (If Applicable)  (MARINA North gate)
---	--

Please provide an email address and a password which will allow access to our portal.

Email: office@bayshoregardens.org Password: 

**Start Up Supplies Needed**

		Qty	Total
Tow Away Signs	\$25 ea	<u>8</u>	<u>\$200</u>
Handicap Signs	\$25 ea	_____	_____
Parking Permits	\$.28 ea	_____	_____
Visitor Permits	\$.50 ea	_____	_____
Temp Visitor Permits	\$.15 ea	<u>100</u>	<u>\$15</u>
Warning Stickers	\$.20 ea	<u>50</u>	<u>\$10</u>
Handicap Stencils	\$5 ea	_____	_____
Reserved Stencils	\$5 ea	_____	_____
No Parking Stencils	\$5 ea	_____	_____
Visitor Parking Stencils	\$3 ea	_____	_____

Sub Total \_\_\_\_\_ \$225.00

I authorize CommTow LLC. To provide the above listed supplies. I further agree to pay any outstanding invoices within 30 days of installation and/or delivery of supplies.

Signed: Jodie Lawman

Dated: 4-14-2020

plus additional signs itemized in email.

OFFICE - 1111

Private Property Tow  
Code Enforcement & Illegal Parking

As the property owner, manager, or lessee; Tow Away signs are posted as per F.S. 715.07. I am hereby requesting removal of this vehicle. I agree to hold harmless from any and all costs, damages and attorney's fees resulting from the removal and towing of this vehicle.

As the property owner, manager, or lessee; this vehicle is restricting normal operation of business as per F.S. 715.07(5) (f). I am requesting the removal of this vehicle without Tow Away signs posted. I agree to hold harmless from any and all costs, damages, and attorney's fees resulting from the removal and towing of this vehicle.

Who Authorized Tow

Name of Organization/Individual who authorized tow:  
 BAYSHORE GARDENS Park & Rec. District  
 Property Address Vehicle Towed from:  
 6919 26th Street West  
 City: BRADENTON State: FL Zip: 34207  
 Tow Date: NA Tow Time: NA

Under penalties of perjury, I declare that I have read the foregoing document and that the facts listed in it are true. I understand that a person who knowingly makes a false declaration is guilty of the crime of perjury by false written declaration, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083 or s. 755.084.

Printed Name of Person Authorizing Tow:  
 Jodie Lawman  
 Signature of Person Authorizing Tow  
 Sign Here: Jodie Lawman Position: District Manager  
 Phone Number of Person Authorizing Tow: 941-755-1912

Tow Company Information

Vehicle Information  
 Vehicle Identification Number: \_\_\_\_\_ Plate Number: \_\_\_\_\_  
 Year: \_\_\_\_\_ Make: \_\_\_\_\_ Body: \_\_\_\_\_ Color: \_\_\_\_\_  
 Police Department Notified: \_\_\_\_\_ Date Notified: \_\_\_\_\_ Time Notified: \_\_\_\_\_  
 Case Number: \_\_\_\_\_  
 Name of Tow Company:  
 ELMERS AUTOMOTIVE & TOWING

Under penalties of perjury, I declare that I have read the foregoing document and that the facts listed in it are true. I understand that a person who knowingly makes a false declaration is guilty of the crime of perjury by false written declaration, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083 or s. 755.084.

Printed Name of Agent for Tow Company: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Signature of Authorized Agent for Tow Company  
 Sign Here: \_\_\_\_\_

(over)

Those authorized after hours

Jodie Lawman

Steve Walker

Don Lawlenson

Jim Frost

Jim Coney

Don Basse

Terry Zimmerman

Barbara Sunday

Sharon Benson -

Trustees

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: 2021 Meeting Schedule Meeting Date: Dec 16, 2020

Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_\_ Board Meeting

Motion:  Discussion: \_\_\_\_\_ (check one)

Rationale for Request: Approve Meeting Schedule  
for 2021. STAMPAN schedule  
to be presented.

Estimated Costs to District (if applicable)

Attachments/Supporting documents: None: \_\_\_\_\_

sample calendars for 2021 Meetings.

Board Trustee: [Signature] Date: Dec 1, 2020

Print Name: John Dink...

Received by: [Signature] Date: 12/1/2020

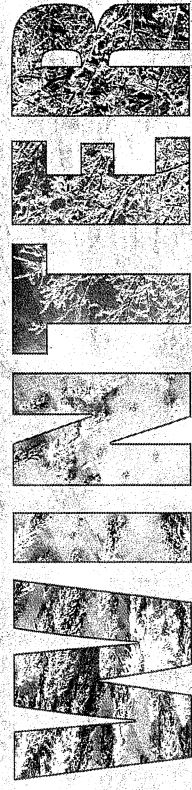
# January 2021

# WINTER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5 Organizational Meeting - 7pm	6 Committee Meeting - 7pm	7	8	9
10	11	12	13 Work Session Meeting - 7pm	14	15	16
17	18	19	20	21	22	23
24	25	26	27 BOT Meeting - 7pm	28	29	30
31	1	Notes				

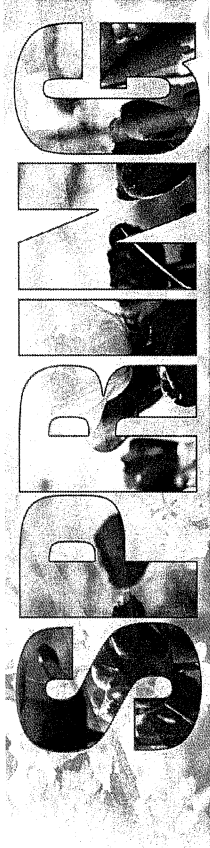


# February 2021



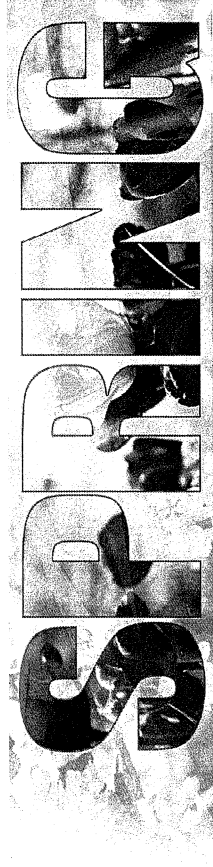
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2 Committee Meeting - 7pm	3 Committee Meeting - 7pm	4	5	6
7	8	9	10 Work Session Meeting - 7pm	11	12	13
14	15	16	17	18	19	20
21	22	23	24 BOT. Meeting - 7pm	25	26	27
28	1	2	3	4	5	6
7	8	Notes				

# March 2021



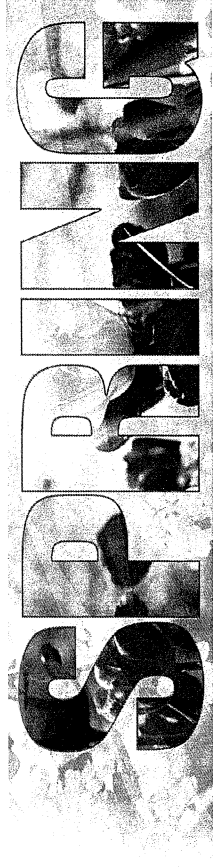
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	1	2 Committee Meeting - 7pm	3 Committee Meeting - 7pm	4	5	6
7	8	9	10 Work Session Meeting - 7pm	11	12	13
14	15	16	17	18	19	20
21	22	23	24 BOT Meeting - 7pm	25	26	27
28	29	30	31	1	2	3
4	5	Notes				

# April 2021



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6 Committee Meeting - 7pm	7 Committee Meeting - 7pm	8	9	10
11	12	13	14 Work Session Meeting - 7pm	15	16	17
18	19	20	21	22	23	24
25	26	27	28 BOT Meeting - 7pm	29	30	1
2	3	Notes				

# May 2021



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
2	3	4 Committee Meeting - 7pm	5 Committee Meeting - 7pm	6	7	8
9	10	11	12 Work Session Meeting - 7pm	13	14	15
16	17	18	19	20	21	22
23	24	25	26 BOT Meeting - 7pm	27	28	29
30	31	Notes				

# June 2021

# SUMMER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 Committee Meeting - 7pm	2 Committee Meeting - 7pm	3	4	5
6	7	8	9 Work Session Meeting - 7pm	10	11	12
13	14	15	16	17	18	19
20	21	22	23 BOT Meeting - 7pm	24	25	26
27	28	29	30	1	2	3
4	5	Notes				

# July 2021

# SUMMER

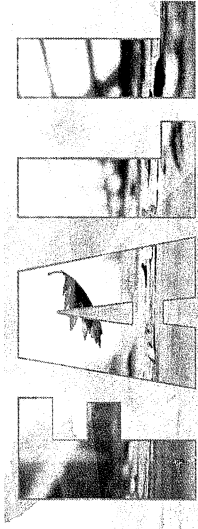
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4	5	6 Committee Meeting - 7pm	7 Committee Meeting - 7pm	8	9	10
11	12	13	14 Work Session Meeting - 7pm	15	16	17
18	19	20	21	22	23	24
25	26	27	28 BOT Meeting - 7pm	29	30	31
1	2	Notes				

# August 2021

# SUMMER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Committee Meeting - 7pm	4 Committee Meeting - 7pm	5	6	7
8	9	10	11 Work Session Meeting - 7pm	12	13	14
15	16	17	18	19	20	21
22	23	24	25 BOT Meeting - 7pm	26	27	28
29	30	31	1	2	3	4
5	6	Notes				

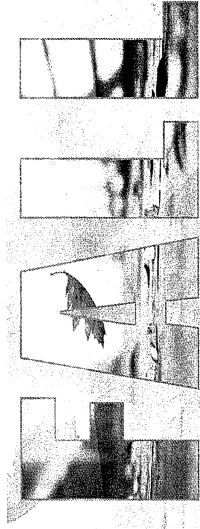
# September 2021



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6	7 Committee Meeting - 7pm	8 Committee Meeting - 7pm	9	10	11
12	13	14	15 Work Session Meeting - 7pm	16	17	18
19	20	21	22	23	24	25
26	27	28	29 BOT Meeting - 7pm	30	1	2
3	4	Notes				

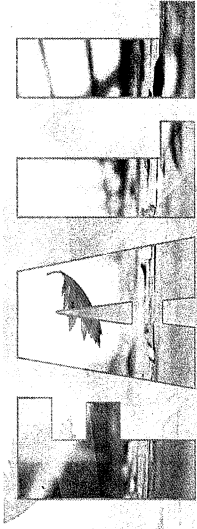


# October 2021



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5 Committee Meeting - 7pm	6 Committee Meeting - 7pm	7	8	9
10	11	12	13 Work Session Meeting - 7pm	14	15	16
17	18	19	20	21	22	23
24	25	26	27 BOT Meeting - 7pm	28	29	30
31	1	Notes				

# November 2021



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2 Committee Meeting - 7pm	3 Committee Meeting - 7pm	4	5	6
7	8	9	10 Work Session Meeting - 7pm	11	12	13
14	15	16	17 BOT Meeting - 7pm	18	19	20
21	22	23	24	25 THANKSGIVING	26	27
28	29	30	1	2	3	4
5	6	Notes				

# December 2021

# WINTER

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1 Committee Meeting - 7pm	2	3	4
5	6	7	8 Work Session Meeting - 7pm	9	10	11
12	13	14	15 BOT Meeting - 7pm	16	17	18
19	20	21	22	23	24 CHRISTMAS EVE	25 CHRISTMAS DAY
26	27	28	29	30	31	1
2	3	Notes				

BAYSHORE GARDENS PARK AND RECREATION DISTRICT  
AGENDA FORM FOR TRUSTEES

1002F

Completed form due in the office by 4:00 p.m. eight (8) days prior to meeting date.

This form can be utilized to bring a motion and/or discussion topic to the board.

Motion Defined: A motion is a request, or proposal, for the board to take action on an issue.

Agenda Item: Need New & Lindsey Replacement  
~~Current Chairman~~ Meeting Date: Dec 16, 2020

Type of Meeting: \_\_\_\_\_ Workshop \_\_\_\_\_ Board Meeting

Motion:  Discussion: \_\_\_\_\_ (check one)

Rationale for Request: Current Chairman is  
resigning

Estimated Costs to District (if applicable)

\_\_\_\_\_  
\_\_\_\_\_

Attachments/Supporting documents: None: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Board Trustee: [Signature] Date: Dec 1, 2020

Print Name: Laura Lindsey

Received by: [Signature] Date: 12/1/2020