

**Bayshore Gardens Park & Recreation District
Auditor Selection Committee Meeting Minutes
Thursday; May 11, 2023 @ 10:00AM**

Sharon Densen, Chairman, opened the meeting at 10:00 AM. Three were in attendance, Committee members Sharon Denson, Marie Young, and Gwen Norris, Secretary.

Sharon asked for a correction to the April 12, 2023, Minutes. Sharon noted an error on page one: "The deadline for the Budget is July 1st..." Not April 1st. Sharon moved to accept the minutes as corrected. Marie seconded the motion. It was voted on and passed. Gwen will send the corrected minutes out.

We read/reviewed the Herden, Trapp, Westfall, & Gardner firm's proposal. It was shorter than anticipated. Gwen noticed that the CPA firm planned to sublet work to a subcontractor CPA firm. This is allowed.

Contact is Chadwick Bailey. Sharon called them to set up an interview appointment. The appointment was set for Wednesday, May 17 at 10:00 AM with Chadwick Bailey of Herden, Trapp, Westfall, & Gardner.

No experience with Special Districts was shown. The hourly rates are not shown. The 'total' rate shown is \$4,900. They propose to start the third of fourth week of October. References were not given. We need more information for a thorough review. We all agreed the interview is essential. We can ask for details at the interview due to the lack of specificity in the proposal. We may ask for information in writing if needed, such as the hourly rate.

We read/reviewed of Mauldin and Jenkins firm's proposal. This submittal is a standard bound proposal. This firm has been under contract with Bayshore Gardens Recreation District for more than four years. They list special districts, governmental identities, including CDDs that they audit. We agreed that they are qualified. However, Sharon remembered an audit that listed a recommendation to the district for 'better control' that was not mentioned in subsequent years' audits, although the practice was not corrected.

The hourly rates were listed for different levels on page 42. This firm also offers complimentary training with their contracts.

Sharon will set up an interview with Mauldin firm. Later the interview was set for Wednesday, May 17th at 1:00 with Daniel Anderson of Mauldin & Jenkins.

Marie moved to adjourn. Sharon seconded the motion. We adjourned at 11:12.

Recording Secretary: Gwen Norris

Approved by: Committee

Date: May 17, 2023