

**Bayshore Gardens Park & Recreation District
Board of Trustees Meeting
Wednesday, December 20, 2023, at 7:00 PM**

Preliminaries - Roll call was taken, and a quorum was established. Meeting was called to order at 7:04 PM by Chairman Morris Raymer. The Pledge of Allegiance was conducted.

Trustees Attending - Barbara Susdurf, Terry Zimmerly, Morris Raymer, Dan Rawlinson, Belle Baxter, and Cori Howell

Trustees Absent - Barbara Greenberg

Also Attending - Gia Cruz, District Office Manager

Cure Emergency Meeting held Wednesday, December 13, 2023 @ 6:45 P.M - Renovation Breezeway and Pool Restrooms and Showers Project

- **B. Baxter made a motion to cure the motion made at the Emergency Meeting that approved replacing the 6 sinks for \$188 each. D. Rawlinson seconded. Motion Passed, Unanimously.**
- **T. Zimmerly made a motion to cure the motion made at the Emergency Meeting that approved getting an elevation certificate done by Palmer Land Surveying for \$450. M. Raymer seconded. Motion Passed, Unanimously.**

Approval of Minutes

- **D. Rawlinson made a motion to accept the minutes from the November 15, 2023, Work Session. M. Raymer seconded. Motion Passed, Unanimously.**
- **D. Rawlinson made a motion to accept the minutes for the November 29, 2023, Board Meeting. B. Susdurf seconded. Motion Passed, Unanimously.**
- **D. Rawlinson made a motion to accept the minutes for the December 13, 2023, Emergency Meeting. M. Raymer seconded. Motion Passed, Unanimously.**
- **B. Susdurf made a motion to accept the minutes for the December 13, 2023, Work Session. M. Raymer seconded. Motion Passed, Unanimously.**

Treasurer's Report - T. Zimmerly reported:

- Presented the financials.
- Need to transfer funds by resolution. Will compete after the new year.

Trustee Committee Reports

Long Range Planning - D. Rawlinson reported:

- Mailing Survey to Residents
 - The board approved \$3,500 to complete and mail the survey. Rawlinson advised the Committee found a company that would take care of printing and mailing the cover letter and survey for around \$1,405 plus postage. After looking further into it we have the means to do everything in-house and for around \$650. D. Rawlinson proposed that save the money and do it in house.
 - **B. Baxter made a motion to table the survey and cover letter until January when the Board has a chance to review and give any recommendations on both. T. Zimmerly Seconded. Lots of discussion. Motion Passed, 5-1. D. Rawlinson voted no.**

Personnel & Salaries - T. Zimmerly reported:

- We need to update the employee manual. - Gia will send it out with revision so that we can discuss it in January.

Marina - M. Raymer reported:

- Having issues with both marina gates again. We need to locate the circuit breaker that controls them. G. Cruz stated after speaking with the electrician they recommended getting everything labeled correctly. This could be timely and costly but should be done for safety reasons.

District Office Manager's Report - G. Cruz reported:

- Another local HOA has reached out a couple of times asking to use our Board room for their meetings. I advised that our Board, Clubs and Residents have priority, but I would bring it to the Board and see if we could accommodate.
- 2024 meetings have all been noticed.
 - Board Organizational Meeting will be held Tuesday January 2, 2024 at 7 PM.
- Two Board members have resigned. Kyle Weatherly resigned at the December 13th Work Session and Jeanne Murphy emailed her letter of resignation December 19th. Notice has already been posted on our website looking for applicants to fill the seats. It will also be noticed in the January Banner.

Old Business

- **Agenda Motion - Screen Room Repair** - T. Zimmerly made a motion to accept the bid from The Screen Guy for \$3,900 replacing everything with commercial grade material and switching both double doors to single doors that are 42 in. wide. M. Raymer Seconded. C. Howell stated she has a problem with this because the steel plates that anchor the support beams are rotted and need replaced first. **T. Zimmerly amended her motion to accept the bid from The Screen Guy for \$3,900 replacing everything with commercial grade material and switching both double doors to single doors that are 42 in. wide, with the contingency that a structural contractor says that the current structure is sound. M. Raymer Seconded. Motion Passed, 5-1. C. Howell voted no.**
- **Agenda Motion - Hall Railings** - G. Cruz advised due to the holidays, the meetings are a week apart, K. Weatherly submitted the agenda motion and estimate before he resigned. T. Zimmerly stated she would like to table this for now and get more quotes and research the best materials that will last, so that we won't have the same issues in a few years.

New Business

- **Agenda Motion - Letter to the Board** - B. Baxter stated she would like to table this until the next meeting.

Additional Items

- **Update on Hall Chairs** - C. Howell advised the chairs are on schedule and should arrive at their headquarters in North Carolina by mid-January, they will then notify us with a delivery date.

Resident Comment

- Two residents that live on S. Radcliffe Place wanted to follow up with the easement agreement that he presented to the Board. The Board advised they would be moving forward with securing the ropes and pilings.

M. Raymer made a motion to adjourn. B Susdorf seconded. Motion Passed, Unanimously.

Meeting adjourned at 8:05 PM

Respectfully Submitted

Belle Baxter

Secretary

