

**Bayshore Gardens Park & Recreation District**  
**Board of Trustees Meeting**  
**Wednesday January 27, 2021 @ 7:00 PM**

1. **Trustees Attending:** Barbara Greenberg, Lorna Pierce, Morris Raymer, Dan Rawlinson, Barbara Susdorf, Melanie Woodruff, Terry Zimmerly Trustees Absent: Steve Watkins

2&3. **Preliminaries:** The meeting was called to order by Morris Raymer at 7:00 PM. Roll call was taken, and a quorum was established. The Pledge of Allegiance was conducted.

**Visitors:** Alan Riga, Belle Baxter, Mary Lou Smith, Sharon Denson, Jane King, Susan Donaldson, Rose Woodruff, Simone Peterson

4. **Approval of Minutes:** 12/16/20 BOT Meeting - Motion made by T. Zimmerly to approve, seconded by L. Pierce, **minutes approved unanimously**. Minutes of the 1/5/21 Organizational Meeting - Motion made by T. Zimmerly to approve, seconded by B. Susdorf, **minutes approved unanimously**. Minutes of the 1/13/21 Work Session Meeting - Motion made by M. Woodruff to approve, seconded by L. Pierce, **minutes approved unanimously**.

5. **Treasurer's Report:** T. Zimmerly reported that we still don't have the auditor's report. Last year it came in on the last week of January. She wants to have a Finance Committee meeting in March. Zimmerly reported one of the issues that Covid has impacted is the Hall Rentals, citing approximately \$20,000 less than we thought. The Marina fees are over the expectations. B. Greenberg expressed some concern about the Treasurer's report. A conversation ensued to try to clarify the budget in front of the Trustees. B. Greenberg was referring to last years budget and the concern over possible discrepancies. She reminded that the people need a good accounting of their money. Zimmerly said that these concerns will be cleared up when the auditor's report comes out. It was suggested by Woodruff and Pierce that Greenberg helped define her concerns with a presentation and participation in the finances portion of the District so that all of the Trustees understand the budget more completely. **Motion was made by Woodruff to except Treasurer's Report as is, seconded by Pierce, 7 - yes and 1 - no, by Greenberg. Motion Passed**

6. **Office Managers Report:** Gia reported that our insurance responded to the screen room damage. The deductible is \$75,000 and the damage total was under \$4000. The pool has a leak that needs to be found with a leak detector. Gia called GT Bray to find out who they used for pool repairs since no one wants to work on a large pool. GT Bray gave us the name of a couple of companies and one has called back. Just to locate the leak, the fee is about \$1400. We are waiting on other responses. Duncan and FPL have done what they can for the electric in the Marina and now the County wants an easement to say where the conduit lines are underground. We must have a survey done before the actual lines are run. Gia has asked Duncan what the survey legally will require. The contractor for the bathrooms, the indoor, the ladies' room and the screen room, is ready to begin the work next week. Shell will be put in to cover a trench that the conduit has made across the road. The paint examples for painting the recreation center are on the outside wall of the rec center and they are numbered. Gia will accept the votes, call, email her, or come in. One vote per person. A discussion ensued that brought forward issues about the trim color, and the difference with the proposals. There will be a committee meeting on February 3rd. There was also a concern over how the proposals were handled for the painting. The contract language will be discussed during the Committee meeting.

7. **Interview Candidates for Open Board of Trustee Seat and Appointments:** One applicant did not attend the meeting after several notices. Belle Baxter is another applicant. **Motion was made to accept Belle as a Trustee for the vacancy in seat 3 by B. Susdorf, T. Zimmerly seconded the motion. Motion was carried unanimously.**

8. **Trustee Committee Reports:**

- Policy and Procedure Committee – M. Woodruff, basically reports that the Marina Boat Slip Rental, Small Boat Area Contract and the Marina Ramp Access Contract will go back to Committee. Ramer asked about the boat trailer contract. The correction will be made to rectify six months versus one year. It will be visited in Committee.
- House Committee - Screen Room - tabled for now. Possible referendum in the spring.
- House Committee - Painting of the Building - Details going to Committee. Vote with qualifiers on choosing a contractor to paint the building. **T. Zimmerly made a motion to accept the \$7500 bid with the understanding that all the specifications contained in the contract are met. L. Pierce seconded the motion. 6 - yes and 1- no by Greenberg Motion Passed.**
- Banner Committee - Rawlinson will have a Banner Committee meeting to discuss improving circulation on Wednesday the 3rd.

9. **Agenda Motion:**

- **Zimmerly makes a motion to dissolve House and Grounds Committee, seconded by Woodruff. Motion passed unanimously.**
- **Zimmerly made a motion to add House by itself, seconded by Pierce, Motion passed unanimously.**
- **Zimmerly made a motion to add Grounds by itself, seconded by Pierce, Motion passed unanimously.**

Susdorf will Chair the Grounds Committee, Raymer will Chair the House Committee.

10. Rawlinson brought up his motion about using Zoom and the cost to the District. Discussion ensued and the Zoom idea will be sent to Committee.

11. Towing Contract - Woodruff states that Gia sent a letter to cancel the contract with the towing company. Bringing it to Committee for further discussion. Ramer will send a letter to cancel the contract officially.

12. **Additional Items:**

- Zimmerly mentions Flood Insurance - it keeps going up about \$4000 a year. **Zimmerly made a motion to drop the Flood Insurance, seconded by Greenberg.** Discussion ensued. FEMA is adjusting the flood plains and the District is primarily off the flood plain when the report comes out in July. The \$24,000 can be put into reserve funds. **Vote was taken 6 - yes, 1 - no by B. Susdorf. Motion Passed.**
- Pierce speaks about the Recreation Committee and her meeting. Talked about sponsoring the swim team. Discussion about signage and dogs without leashes. Simone Peterson introduced herself from the audience. She is a Senior Neighborhood Services Specialist from the County. She said if the dog was on common ground, they had to be on a leash.

- Original documents must be kept in the office and not destroyed for any reason. Questions about acting on a hearsay matter.
- A discussion ensued during the meeting about how the Committees were appointed.

**Motion to adjourn the meeting at 9:00 PM. Motion passed unanimously.**